



SAN BENITO COUNTY

TRACEY BELTON
INTERIM DIRECTOR

Health & Human Services Agency

COMMUNITY SERVICES & WORKFORCE DEVELOPMENT

1111 SAN FELIPE ROAD, SUITE 107 • HOLLISTER, CA 95023

(831) 637-9293 • FAX (831) 637-0996

SAN BENITO COUNTY COMMUNITY ACTION BOARD (CAB)

1161 San Felipe Road, Hollister, CA 95023

June 20, 2019, 5:30 P.M.

MINUTES

The CAB will assist our vulnerable populations with resources to obtain skills, knowledge and opportunities toward self-sufficiency.

Ending Poverty by Empowering People

For the health and safety of attendees all meetings are smoke & fragrance free

Chair: Richard Perez, Sr. **Vice Chair:** Tonia Sunseri **Secretary:** Nelda Escamilla

Present: Darlene Boyd, Gary Cameron, Juan Cruz, Nelda Escamilla, Ellen Laitinen, Tonia Sunseri, Carol Thomas, Mel Tungate, Jim Whitehead, Dennis Wightman, Katherine Zavala

Absent: **Excused:** Richard Perez, Shari Stevenson **Unexcused:** Linda McKell

Guests: Brigitte Blair, Susan Logue, Valarie England, John Freeman

Staff: Andi Anderson, Enrique Arreola

Secretary, Nelda Escamilla, called meeting to order at 5:36 P.M.

I. **General:**

A. **Public Comment Period:** No public comments received.

B. **Guest Speaker:** Brigitte Blair, Executive Director of Hollister Pregnancy Center (HPC) and a Certified Sexual Risk Avoidance Specialist, distributed information, statistics, and new laws on sex education in the local schools. Recently KSBW News has been covering stories regarding California's Healthy Youth Act's Sex Ed Curriculum in which KSBW indicated they couldn't show the due to decency laws, yet it was approved for youth ages 10-19. Statistically teen pregnancy is down 10% in teens ages 15-17 and 6% in teens ages 18-19. However STD's in teens are rising. The CDC, Center for Disease Control defines teen sex as a, "risk behavior" and STD's are at an epidemic level according to the CDC. CDC statistics, shows that 15-24 year old's comprise about 50% of all STD cases. HPC has provided education services to San Andreas and Rancho San Justo and youth are requesting services/supports and have indicated that going through this training they feel less pressure to have sex and the ability to say no to sex. All HPC services are free of charge and non-discriminating. The HPC would like bring this type of education to the community and is looking for help with the grant writing and partnerships with other youth programs.

II. **Regular Agenda:**

A. **Roll Call:** Roll was taken to determine excused absences for attendance requirements. Individuals who called in were approved by the chair.

B. **Approval of Minutes:** The minutes of the May 9, 2019 meeting were approved as presented. **Motion/Second/Concur (M/S/C)** Gary Cameron/Ellen Laitinen.



COMMUNITY ACTION BOARD & WORKFORCE Development BOARD

SERVING SAN BENITO COUNTY SINCE 1978

The County CSWD is an equal opportunity employer/program



The County of San Benito complies with the Americans with Disabilities Act (ADA) by assuring that auxiliary aids for services are available upon request to persons with disabilities. Persons with hearing disabilities can call the TDD/TTY phone (831) 637-3265. Persons requiring any special needs for access to should call the CSWD office at 831-637-9293 at least five business days before the needed date to arrange for the special accommodations.

- III. **Consent Items:** Items as a whole will be voted on. For any item the board wishes to discuss further, the board may request it to be pulled and placed in the Action, Information/Discussion: *M/S/C Juan Cruz/Carol Thomas*
- A. **Fund Development Update:** The fund development update report is **enclosed**.
- B. **Program Summary Report:** *Standard 5.9 The department's tripartite board/advisory body receives programmatic reports at each regular board/advisory meeting. Standard 8.7 The tripartite board/advisory body receives financial reports at each regular meeting, for those program(s) the body advises, as allowed by local government procedure.*
1. **Expenditure Report:** The report is enclosed.
 2. **Community Services Programs Update/CAP60 Report:** Enclosed is the CAP60 report of services provided Year-to-Date for board information.
- C. **HOME Resource Center Report:** **Attached** was the report for the HOME Resource Center for the month of May 2019.
- D. **Board Membership:** Any applications received will be reviewed to fill the vacancy of Sara Gutierrez, District 4 Representative of the BOS.
- IV. **Action Items/Discussion Items:**
- A. **Community Service Block Grant (CSBG) Discretionary Fund Allocation:** The funding allocations were distributed and after discussion the CAB approved the 2019 fund allocation for \$30,000 with the exception that, if other funds are identified through CDBG, the \$5000 for computers would be used for youth. *M/S/C Katherine Zavala/Carol Thomas.*
- B. **2020/2021 Community Action Plan (CAP):** A 2nd public hearing was held June 11, 2019 at Board of Supervisors (BOS) to seek input on the Draft CAP and to request the BOS's permission to submit the CAP on behalf of San Benito County by the due date of June 30, 2019. Staff thanked CAB members who attended. No public comments were received. BOS Jaime De La Cruz and Jim Gillio both thanked the board for their work and stressed the importance of BOS support of the programs provided by CSWD. BOS approved the submission of the CAP Draft on behalf of San Benito County. The CAB approved the final CAP to be signed by the chair and submitted by June 30, 2019. *M/S/C Jim Whitehead/Juan Cruz.*
- C. **2019 Community Development Block Grant (CDBG):** Staff and Planning Committee members provided an update on their meeting held on May 22, 2019 to discussion and finalize their plan to apply for funding when the CDBG Notice of Funding Availability (NOFA) is release. CDBG funds and funds from Homeless Emergency Assistance Program (HEAP), which was approved, will allow for more units for a total of 14-20. After discussion the CAB agreed to apply for the 2019 CDBG funding for housing units which will be used as transitional family housing for up to 23 months tenancy and to include a community room. *M/S/C Ellen Laitinen/Darlene Boyd.*
- D. **CAB Retreat and Training from the State:** Enclosed were the poll results for the annual CAB retreat to be held in August. After discussion the CAB set the date for August 10, 2019 subject to availability of a trainer. *M/S/C Gary Cameron/Jim Whitehead. Two nays Katherine Zavala/Darlene Boyd.*
- E. **Training Board Role & Responsibilities:** *Standard 5.8: The governing board members have been provided training on their duties and responsibilities within the past 2 years.*

CalCAPA Academy will be sending out an online Board Member Orientation “Tripartite Boards: Roles & Responsibilities” specifically for Public CABS.

- F. **Homeless Services**: Staff and board members discussed on the viability of portable toilets and mobile laundry facilities for homeless. A report was provided on the cost. After discussion an ad hoc committee was formed to determine if there may be funds available and if this is something the board wishes to pursue. Enrique could also pitch to the City to see if they could assist with offsetting the cost. Ad Hoc committee members: Carol Thomas, Gary Cameron, Tonia Sunseri.
- G. **Leadership Luncheon Community Matters**: Tonia Sunseri provided the date of September 26th for the luncheon and will have a sign-up sheet next month for volunteers.

V. **Committees**:

- A. **Bylaws Committee**: CSWD staff has officially moved out of 1111 San Felipe Road, Suite 108 and the conference room is no longer available. After discussion a change in the meeting location to the HOME Resource Center, located at 1161 San Felipe Road was approved by the board. *M/S/C Ellen Laitinen/Gary Cameron.*
- B. **Nominating Committee**: The Nominating Committee chair thanked board members and the nominating committee for their service. He also thanked the nominees for their willingness to accept the new challenge and presented a slate of officers for the new FY 19-20:
Secretary) Darlene Boyd, Vice-Chair) Nelda Escamilla and Chair) Ellen Laitinen.
M/S/C Gary Camery/Jim Whitehead.

VI. **Grant updates, Additional Information and Discussion**:

- A. **H.O.M.E. Resource Center**: Staff provided an update on the transitional shelter Phase III which will be for 8 transitional units to house individuals as a 2-year transitional housing model.
- B. **Homeless Emergency Assistance Program (HEAP)**: A copy of the press release was enclosed: San Benito County was awarded the following:

Housing Navigation and Rapid Rehousing Assistance	\$ 75,000.00
Combination of emergency shelter vouchers, outreach/engagement and counseling	\$280,663
Street Outreach Program throughout San Benito County	\$415,435
Increase inventory through 14 new transitional tiny homes	\$1,100,000

VII. **Outreach/Volunteer Opportunities & Updates**:

- A. **Outreach: Homeless Dinner**: CAB members provided and update on the dinner served on May 17, 2019. All board members participated in providing a portion of the “Potato Bar”. After the dinner a paint night was held.
- B. **Ethics Certification**: Must be completed every 2 years, those needing to update were notified.
- C. **Cherry Picking**: Mary Zanger is having a cherry picking party next Wednesday next to the Grove at 8 A.M. Pick cherries for Community Pantry and yourself.

VIII. **Adjournment**: *M/S/C Carol Thomas/ Darlene Boyd 7:00 P.M.*

The next meeting will be held July 11, 2019 at 5:30 P.M.