

STATE OF CALIFORNIA  
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
OFFICE OF MIGRANT SERVICES

**OPERATIONS BUDGET REQUEST**

Submit to OMS by January 2019

For Fiscal Year:

**2019-20**

**HOLLISTER**

To: Housing and Community Development  
Office of Migrant Services  
P.O. Box 952054  
Sacramento, CA 94252-2054

From:

Community Services/Workforce Development  
County of San Benito  
1111 San Felipe Road, Suite 206  
Hollister, CA 95023

COST CATEGORY	OMS FUNDS REQUESTED BUDGET	CONTRACTOR FUNDS BUDGET ITEMS	PREVIOUS YEAR BUDGET	RESERVES Comment/Line	FINAL NEGOTIATED BUDGET
<b>CENTER PERSONNEL - 100</b>					
101 Permanent Salaries/Wages	\$ 150,000.00		\$ 114,540.00		\$ 114,540.00
102 Temporary Salaries/Wages	\$ 12,375.00		\$ -		\$ -
103 Personnel Benefits	\$ 113,696.00		\$ 83,850.00		\$ 83,850.00
<b>SUBTOTAL</b>	<b>\$ 276,071.00</b>		<b>\$ 198,390.00</b>		<b>\$ 198,390.00</b>
<b>OPERATING EXPENSES - 200</b>					
201 Center Office Supplies	\$ 2,600.00		\$ 2,300.00		\$ 2,600.00
202 Household Supplies	\$ 1,600.00		\$ 1,000.00		\$ 1,000.00
203 Communications	\$ 3,500.00		\$ 3,300.00		\$ 3,000.00
204 Travel	\$ 1,500.00		\$ 300.00		\$ 300.00
205 Auto Repair/Maintenance	\$ 2,000.00		\$ 1,000.00		\$ 1,500.00
206 Gas/Oil	\$ 2,000.00		\$ 1,500.00		\$ 1,500.00
207 Minor Equipment Repair/Maintenance	\$ 2,500.00		\$ 1,500.00		\$ 2,500.00
208 Purchases Under \$150	\$ 600.00		\$ 200.00		\$ 300.00
209 Major Equipment Repair/Maintenance	\$ 32,764.08	\$ 10,000.00	\$ 7,557.00	\$ 32,765.00	
211 Equipment Rental	\$ 500.00		\$ 300.00		\$ 300.00
212 Electricity and Gas	\$ 60,000.00		\$ 55,000.00		\$ 45,000.00
213 Garbage, Trash	\$ 25,000.00		\$ 15,500.00		\$ 20,000.00
214 Sewer, Water	\$ 82,000.00		\$ 60,000.00		\$ 80,000.00
215 Other Costs	\$ 500.00		\$ 4,000.00		\$ 4,000.00
216 Operating Reserves					
217 Property and Liability Insurance					
218 Other Insurance					
219 Advertising					
<b>SUBTOTAL</b>	<b>\$ 217,064.08</b>	<b>\$ 10,000.00</b>	<b>\$ 153,457.00</b>	<b>\$ 32,765.00</b>	<b>\$ 162,000.00</b>
<b>MAINTENANCE EXPENSES - 300</b>					
301 Electrical/Plumbing/Paint/Solar Supplies	\$ 5,000.00	\$ 4,000.00		\$ 5,000.00	
302 Lumber and Materials	\$ 2,000.00	\$ 1,000.00		\$ 2,000.00	
303 Grounds Maintenance	\$ 6,000.00	\$ 5,000.00		\$ 6,000.00	
304 Minor Rehabilitation/Repairs	\$ 128,020.00	\$ 2,040.00		\$ 25,000.00	
<b>SUBTOTAL</b>	<b>\$ 141,020.00</b>	<b>\$ 12,040.00</b>	<b>\$ -</b>	<b>\$ 38,000.00</b>	<b>\$ -</b>
<b>CONTRACTOR ADMINISTRATION - 400</b>					
401 Administrative Support Services	\$ 42,000.00		\$ 37,519.00		\$ 43,245.00
402 Travel	\$ 300.00		\$ 300.00		\$ 300.00
403 Audit			\$ 1,000.00		\$ 1,000.00
<b>SUBTOTAL</b>	<b>\$ 42,300.00</b>		<b>\$ 38,819.00</b>		<b>\$ 44,545.00</b>
<b>OTHER - 500</b>					
501 Replacement Reserve					
502 Debt Service					
<b>SUBTOTAL</b>	<b>\$ -</b>				<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 676,455.08</b>	<b>\$ 22,040.00</b>	<b>\$ 390,666.00</b>	<b>\$ 70,765.00</b>	<b>\$ 404,935.00</b>

Submitted by:

Name

Title

Date

STATE OF CALIFORNIA  
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
OFFICE OF MIGRANT SERVICES

**OPERATIONS BUDGET REQUEST**

Submit to OMS by January 2019

For Fiscal Year:

**2020-21**

**HOLLISTER**

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Office of Migrant Services  
P.O. Box 952054  
Sacramento, CA 94252-2054

From:

Community Services/Workforce Development  
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<b>SUBTOTAL</b>	<b>\$ 276,071.00</b>		<b>\$ 198,390.00</b>		<b>\$ 198,390.00</b>
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204 Travel	\$ 1,500.00		\$ 300.00		\$ 300.00
205 Auto Repair/Maintenance	\$ 2,000.00		\$ 1,000.00		\$ 1,500.00
206 Gas/Oil	\$ 2,000.00		\$ 1,500.00		\$ 1,500.00
207 Minor Equipment Repair/Maintenance	\$ 2,500.00		\$ 1,500.00		\$ 2,500.00
208 Purchases Under \$150	\$ 600.00		\$ 200.00		\$ 200.00
209 Major Equipment Repair/Maintenance	\$ 32,764.08	\$ 10,000.00	\$ 7,557.00	\$ 30,580.00	
211 Equipment Rental	\$ 500.00		\$ 300.00		\$ 300.00
212 Electricity and Gas	\$ 60,000.00		\$ 55,000.00		\$ 45,000.00
213 Garbage, Trash	\$ 25,000.00		\$ 15,500.00		\$ 20,000.00
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219 Advertising					
<b>SUBTOTAL</b>	<b>\$ 217,064.08</b>	<b>\$ 10,000.00</b>	<b>\$ 153,457.00</b>	<b>\$ 30,580.00</b>	<b>\$ 162,200.00</b>
<b>MAINTENANCE EXPENSES - 300</b>					
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302 Lumber and Materials	\$ 2,000.00	\$ 1,000.00		\$ 2,000.00	
303 Grounds Maintenance	\$ 6,000.00	\$ 5,000.00		\$ 6,000.00	
304 Minor Rehabilitation/Repairs	\$ 128,020.00	\$ 2,040.00		\$ 15,000.00	
<b>SUBTOTAL</b>	<b>\$ 141,020.00</b>	<b>\$ 12,040.00</b>	<b>\$ -</b>	<b>\$ 28,000.00</b>	<b>\$ -</b>
<b>CONTRACTOR ADMINISTRATION - 400</b>					
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402 Travel	\$ 300.00		\$ 300.00		\$ 300.00
403 Audit					\$ -
<b>SUBTOTAL</b>	<b>\$ 42,300.00</b>		<b>\$ 37,819.00</b>		<b>\$ 42,247.00</b>
<b>OTHER - 500</b>					
501 Replacement Reserve					
502 Debt Service					
<b>SUBTOTAL</b>	<b>\$ -</b>				
<b>TOTAL</b>	<b>\$ 676,455.08</b>	<b>\$ 22,040.00</b>	<b>\$ 389,666.00</b>	<b>\$ 58,580.00</b>	<b>\$ 402,837.00</b>

Submitted by:

Name

Title

Date