

**COUNTY OF SAN BENITO  
OPERATING BUDGET ADJUSTMENT/TRANSFER**

Please Indicate Type:

Fiscal Year: 18/19

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**Appropriation/Est. Revenue Increase**  
(Requires 4/5 Board of Supervisors Approval)

Department: Victim Witness Assistance Program

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**Contingency Transfer**  
(Requires 4/5 Board of Supervisors Approval)

Org Key: 251.45.2980

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**Interdepartmental Transfer or  
Interobject Transfer >\$25,000**  
(Requires Board of Supervisors Approval)

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**Interobject Transfer <\$25,000**  
(Requires Admin. and Auditor Approval)

**Appropriation Increases:**

Org Key:	Object No:	Description	Revenues	Expenditures
251.45.2980	1000.556.001	GRANTS	\$ 28,940	\$
251.45.2980	1000.610.101	SALARIES		\$ 13,805.00
251.45.2980	1000.619.176	SPECIAL PROJECT SUPPLIES		\$ 5,150.00
251.45.2980	1000.619.194	TRAINING		\$ 2,848.00
251.45.2980	1000.619.170	Computer, Monitor, Keyboard, 3 tablets & accessor De Minimis		\$ 4,233.00
				\$ 2,904.00
<b>Total</b>			\$ 28,940	\$ 28,940

**Transfers of Existing Appropriations:**

Org Key:	Object No:	Description	From	To
			\$	\$
<b>Total</b>			\$	\$

Comments: Adjust budget due to an increase in revenue source.  
 The salary amount encompasses the cost of an additional 1.0 FTE for the duration of the grant.  
 The special project supplies include purchases associated with mass casualty preparedness planning  
 and additional programmatic expenses, as well as out of state conferences for two staff.

Submitted: Carmelue Hoyer  
 Department Head/Authorized Signature

Date

Verification of Sufficient Funds: Leann Galey  
 Auditor-Controller

Date

Approval: [Signature]  
 Administrative Officer

4/4/19  
 Date

**Approval by Board of Supervisors**

Date

Attested:  
 Clerk of the Board:

Vote: Yes No

**AUDITOR USE ONLY**

Budget Adjustment No:

Date Batch Input Completed: