

IT

SAN BENITO COUNTY
REQUISITION/SOLICITATION FORM



Vendor ID	Phone	Name County of San Bernardino	P. O. Number
		Address PO 268 W Hospitality Ln	
		City, State, Zip San Bernardino, CA 92415-0018	
Ship to address:		1111 San Felipe Rd. Ste. 206, Hollister, CA 95023	

Description : Refresh of 7 HP Desktops and 7 HP Monitors

(Be specific and concise in 40 characters)

OBJ.CODE	Specification such as type, model, size, hp, parts ID, Veh no., etc.	QTY	Unit Cost.	Total Price
	HP EliteDesk 800 G4 Small Form Factor PC-3 Yrs of Hardware Support	7	\$835.00	\$5,845.00
	HP EliteDisplay E273M 27 inch Monitor	7	\$289.00	\$2,023.00
	California Monitor Recycling Fee	7	\$6.00	\$42.00
	Administrative Charges/Production Operations Charges	1	\$892.00	\$892.00
	Software and Software Support	2	\$1,218.00	\$2,436.00

Division HNSA/Eligibility <i>Break fix + expansion</i>	Subtotal	\$11,238.00
Location / Facility	Tax 8.25%	\$649.00
Asset identification	Shipping	
	P.O. Total***	\$11,887.00

Fund	Activity	ORG Key	Object Code	Amount
		<i>221.80.2285.1000.619.142</i>		\$11,887.00

SOLICITATION SUMMARY

Date	Vendor Name /City, State	Contact Name/ Phone	Time Available	Quote/Bid \$
		()		
		()		
		()		

My signature below certifies that this solicitation summary accurately reflects the process used for this purchase, and that supporting documentation is in the project file.

Quotes (\$1000 to \$3,000) Quotes (\$3, 000 to \$10,000)	Board of Supervisor Approval >\$10,000 Contract Invoice	Sole Source (Complete form and attach) Fixed Asset - >\$3,000
Signature & Date of: <i>S Ramos 2/28/19</i>	Preparer Information Technology Manager	Supervisor <i>Edgar Nelson</i>
Signature & Date of:	CAO	Department Head <i>[Signature]</i>



California Health and Human Services Agency
Office of Systems Integration
Statewide Automated Welfare System (SAWS) Project
2525 Natomas Park Drive, Suite 200
Sacramento, California 95833
(916) 263-3900, Fax (916) 263-0510



EDMUND G.
BROWN JR.
GOVERNOR

February 19, 2019

Shawni Ramos
Health & Human Services Agency
San Benito County
1111 San Felipe Road
Hollister, CA 95023

Re: Workstations and Monitors

Dear Ms. Ramos:

This approves your request received February 15, 2019 to purchase hardware, software, maintenance, support and recurring charges for the San Benito County Health & Human Services Agency. I understand that this acquisition will be competitively procured in accordance with State and Federal procurement policies.

Estimated one-time maintenance and operations costs in the amount of **\$11,887** are approved.

This approval is contingent upon the availability of state and federal funds. For claiming purposes, *this approval is for maintenance and operation costs only. **These costs are not eligible to be claimed as developmental costs.** Account number **35-19-9946** has been assigned as a project identification number for your internal tracking and audit purposes only. Please do not use the project identification number when claiming maintenance and operation costs. Costs should be tracked internally through your county's processes.* If you have questions regarding the claiming of costs, please e-mail them to fiscal.systems@dss.ca.gov.

If you have other questions or concerns, please contact me at (916) 263-0474 or Sudakshina Biswas at (916) 263-0478 or Sudakshina.Biswas@osi.ca.gov.

Sincerely,

JESSIE BUAN
SAWS Project

cc: Analyst, Fiscal Policy Bureau, CDSS
Analyst, County Expense Claim, CDSS



*California Automated Consortium
Eligibility System,
C-IV Project*



**County Purchase SA-02-2019
San Benito County - Workstations and Monitors
(Quantity 7)**

I. Overview:

San Benito County ("County") would like to purchase seven (7) workstations and seven (7) monitors using County funds. Of the seven (7) workstations on this order, two (2) workstations are intended for growth and five (5) workstations are intended for break/fix purposes. In addition to charges for new equipment, this County Purchase includes Software Charges and Software Support Charges for the two (2) growth workstations, Administrative Charges for asset-tagging, inventory, and transportation of the equipment, as well as Administrative Charges for imaging of the two (2) growth workstations. This documentation also includes monthly recurring Production Operations Charges for remote workstation maintenance and ongoing central support for the County's Managed workstation image for the two (2) growth workstations. The scope of this County Purchase includes the following:

- Hardware Charges
 - (2) HP EliteDesk 800 G4 Small Form Factor PC, includes:
 - Intel Core i5-8500 6C CPU
 - 8GB (2x4GB) DDR4 2666 DIMM Memory
 - 256GB SATA TLC Solid State Drive
 - 9.5mm DVD-ROM 8/6 G3 SFF G4 MT
 - Windows 10 Professional 64-bit
 - 3-Year Manufacturer's Warranty
 - (5) HP EliteDesk 800 G4 Small Form Factor PC (for Break/Fix), includes:
 - Intel Core i5-8500 6C CPU
 - 8GB (2x4GB) DDR4 2666 DIMM Memory
 - 256GB SATA TLC Solid State Drive
 - 9.5mm DVD-ROM 8/6 G3 SFF G4 MT
 - Windows 10 Professional 64-bit
 - 3-Year Manufacturer's Warranty
 - (7) HP EliteDisplay E273M 27-inch Monitor (includes 3-year Manufacturer's Warranty)
 - (7) California Monitor Recycling Fee
- Software Charges
 - (2) Microsoft Windows 10 Enterprise Upgrade License with Software Assurance
 - (2) Microsoft Office 2016 Standard License
 - (2) Microsoft Windows Server Client Access License
 - (2) Ericom PowerTerm Pro Enterprise Suite License
 - (2) McAfee Complete Data Protection (includes 3 years of Software Support)
 - (2) McAfee Deep Command and EndPoint Protection (includes 3 years of Software Support)
 - (2) Lexmark ImageNow/WebNow License

- Software Support Charges
 - (2) Ericom PowerTerm Pro Enterprise Suite License - 3 years of Software Support
 - (2) Lexmark ImageNow/WebNow License - 3 years of Software Support
- Administrative Charges
- Production Operations Charges
 - Recurring Charges – Remote Workstation Maintenance
 - Recurring Charges – Central Support for Managed Workstation Image

Assumptions:

- General Assumptions
 - The Total Cost is an estimate and is subject to changes at the time of ordering. The estimate includes shipping/handling and taxes as appropriate. The final cost will be provided to the Consortium at the time of invoicing.
 - New hardware will initially be sent to the C-IV Remote Depot in Rancho Cordova, California where Contractor staff will asset-tag and inventory the equipment, and image the two (2) growth workstations. Once those activities have been completed, Contractor will transport the equipment to a County-provided storage facility.
 - Taxes for hardware items were estimated at 8.25% and based on the initial shipping location of Rancho Cordova, California.
 - The County will be responsible for storing the equipment on this order until installation. The County-provided storage facility must be capable of storing all equipment on this order at the outset of this project.
 - The Consortium will transfer ownership of all hardware purchased under this County Purchase to the County.
 - The Consortium will retain ownership of all software licenses purchased under this County Purchase.
 - Hardware, Software, Software Support, and Administrative Charges will be invoiced and paid in full upon receipt of equipment acceptance.
 - These charges will be invoiced to the County for State Fiscal Year 2018/19.
 - Equipment acceptance must be completed by May 31, 2019 in order for Hardware Charges to be invoiced to the County for State Fiscal Year 2018/19. Otherwise, these charges will be invoiced to the County for State Fiscal Year 2019/20.
 - Contractor staff will be responsible for asset-tagging, inventory, and transportation of the seven (7) workstations and seven (7) monitors purchased under this County Purchase. In addition, Contractor staff will be responsible for imaging the two (2) growth workstations.

- County IT staff will be responsible for installation and deployment of the workstations and monitors on this order.
- Of the seven (7) workstations on this order, two (2) will be used for growth. The County will be responsible for monthly recurring Production Operations Charges for remote workstation maintenance for the two (2) growth workstations.
 - These recurring Production Operations Charges will be invoiced in monthly arrears to the Consortium, who will then invoice the County.
 - Recurring charges for remote workstation maintenance will apply to the growth workstations from the date the workstations are deployed and in use.
 - Recurring Production Operations Charges are estimated to commence March 1, 2019 and continue through the end of the Agreement, October 31, 2019.
- The County will be responsible for monthly recurring Production Operations Charges for the County's C-IV-Managed workstation image that will be based on the Microsoft Windows 10 operating system for the two (2) growth workstations.
 - These recurring Production Operations Charges will be invoiced in monthly arrears to the Consortium, who will then invoice the County.
 - Recurring charges for the County's Managed workstation image will apply to the growth workstations from the date the workstations are deployed and in use.
 - Recurring Production Operations Charges are estimated to commence March 1, 2019 and continue through the end of the Agreement, October 31, 2019.
 - The County will be responsible for assisting with testing of the workstation image.
 - Testing of the image must be completed before the growth workstations on this order can be imaged.
- Of the seven (7) workstations on this order, five (5) are intended for break/fix purposes.
 - Because the five (5) workstations will be used for break/fix purposes, no new software licenses (with the exception of Microsoft Windows 10 Profession) for the workstations are included in this County Purchase, as the workstation would assume the software of the piece of equipment it replaces.
 - If the County would like to deploy any of the five (5) new break/fix workstations as growth, additional software licenses, software support, and monthly recurring Production Operations Charges per Managed workstation would apply. These additional charges would be provided to the County in a separate County Purchase.
- All HP workstations and monitors are purchased with 3-year hardware support agreements from the date of purchase (unless noted otherwise).

- Once the hardware support agreements have expired, the County will be responsible for funding any hardware refreshes for the workstations via the execution of a separate County Purchase.
- All Lexmark ImageNow/WebNow, Ericom PowerTerm Pro, McAfee Deep Command and EndPoint Protection, and McAfee Complete Data Protection licenses are purchased with 3-year software support agreements from the date of purchase (unless noted otherwise). Once the software support agreements have expired, the County will be responsible for funding any support renewals via the execution of a separate County Purchase.
 - Lexmark software licenses can only be used for the C-IV Imaging Solution, and not any other installation or instance of CaptureNow. These licenses can only be used for C-IV-related documents for the C-IV System.
 - This County Purchase does not include any equipment for infrastructure upgrades. If the County requires additional infrastructure equipment to support the addition of the hardware on this order, then a separate County Purchase will be required.
 - All Microsoft Windows 10 Enterprise Upgrade licenses are purchased with 3-year Software Assurance agreements from the date of purchase (unless noted otherwise). Once the Software Assurance agreements have expired, the County will be responsible for funding any refreshes.
 - Microsoft Software Assurance agreements provide key administrator features and security, as well as maintaining up-to-date versioning of the Windows 10 Enterprise product.
 - The County must approve this County Purchase and provide the corresponding approved Advance Planning Document (“APD”) by March 5, 2019, otherwise the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.
- Hardware Preparation Assumptions:
 - New equipment will be delivered by the equipment manufacturer to the C-IV Remote Depot in Rancho Cordova, California.
 - Contractor staff will un-package and verify the model of each workstation and monitor. All equipment will be asset-tagged, and the asset information will be entered into CA Unicenter. Contractor will also deploy a new image onto each new growth workstation. After these activities have been completed, Contractor will re-package the equipment for transport to the County.
 - Contractor staff will report any defective equipment to the equipment vendor and ship the equipment to the vendor for replacement.
 - Contractor staff will be responsible for imaging the workstations.
 - The C-IV Network Operations Center (“NOC”) team will work closely with the County to create and test an image for the workstations on this order. That image will be based on the Microsoft Windows 10 Enterprise operating system.



- The County will be responsible for assisting with testing of the workstation image.
- Testing of the image must be completed before the workstations on this order can be imaged.

II. Schedule:

The costs associated with this County Purchase will be incurred during State Fiscal Years (“SFYs”) 2018/19 and 2019/20.

III. Total Cost:

Total County Purchase Charges	SFY 19/20		Total Cost
	SFY 2018/19	(6/2019-10/2019)	
Administrative Charges	\$726	\$0	\$726
Hardware and Software Charges	\$10,995	\$0	\$10,995
Hardware Charges	\$8,559	\$0	\$8,559
Hardware Maintenance and Support Charges	\$0	\$0	\$0
Software Charges	\$2,034	\$0	\$2,034
Software Maintenance and Support Charges	\$402	\$0	\$402
Production Operations Charges	\$62	\$104	\$166
One Time Charges	\$0	\$0	\$0
Recurring Charges	\$62	\$104	\$166
Total Charges	\$11,783	\$104	\$11,887

IV. References:

This purchase is tracked in the Procurement Database and via CA Unicenter Change Order CO7364-2019.



COUNTY PURCHASE APPROVAL

Subject: County Purchase - SA-02-2019

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

San Benito County - IT

By: _____

Printed Name: _____

Title: _____

Date: _____

Notice Address:
1111 San Felipe Road, Suite 206
Hollister, CA 95023

California Automated Consortium Eligibility System

By: _____

Printed Name: _____

Title: _____

Date: _____

Notice Address:
California Automated Consortium Eligibility System
11290 Pyrites Way, Suite 150
Rancho Cordova, CA 95670-4481

1. Charges Summary

Total County Purchase Charges	SFY 2018/19	SFY 19/20 (6/2019-10/2019)	Total Cost
Administrative Charges	\$726	\$0	\$726
Hardware and Software Charges	\$10,995	\$0	\$10,995
Hardware Charges	\$8,559	\$0	\$8,559
Hardware Maintenance and Support Charges	\$0	\$0	\$0
Software Charges	\$2,034	\$0	\$2,034
Software Maintenance and Support Charges	\$402	\$0	\$402
Production Operations Charges	\$62	\$104	\$166
One Time Charges	\$0	\$0	\$0
Recurring Charges	\$62	\$104	\$166
Total Charges	\$11,783	\$104	\$11,887

* The County will reimburse the C-IV Project for all charges. The charges associated with this County Purchase should not impact the C-IV Project Budget.

2. Admin Charges

Task Description	Quantity	Rate per Unit	Total Cost
Total			\$726
Equipment asset-tagging, inventory, imaging, and transportation (per workstation)	2	\$ 69.00	\$138
Equipment asset-tagging, inventory, and transportation (per break/fix workstation)	5	\$ 49.00	\$245
Equipment asset-tagging, inventory, and transportation (per monitor)	7	\$ 49.00	\$343
Insert tasks above here. Do not modify this line.			

3. HW and SW

Line	Item Description	Quantity	Unit Cost	Hardware	Software	Hardware Support	Software Support	Estimated Tax	Estimated Shipping/ Handling	Total
	Hardware and Software Purchases									
1	HP EliteDesk 800 G4 Small Form Factor PC, Includes: <ul style="list-style-type: none"> • Intel Core i5 8500 3.0ghz 2666MHz 6C 65W CPU • 8GB (2x4GB) DDR4 2666 DIMM Memory • 256GB SATA TLC Solid State Drive • 9.5mm DVD-ROM 8/6 G3 SFF G4 MT • Windows 10 Professional 64-bit • 3-Year Manufacturer's Warranty 	2	\$835.00	\$1,670.00				\$137.78	\$0.00	\$1,807.78
2	HP EliteDesk 800 G4 Small Form Factor PC (Break/Fix), Includes: <ul style="list-style-type: none"> • Intel Core i5 8500 3.0ghz 2666MHz 6C 65W CPU • 8GB (2x4GB) DDR4 2666 DIMM Memory • 256GB SATA TLC Solid State Drive • 9.5mm DVD-ROM 8/6 G3 SFF G4 MT • Windows 10 Professional 64-bit • 3-Year Manufacturer's Warranty 	5	\$835.00	\$4,175.00				\$344.44	\$0.00	\$4,519.44
3	HP EliteDisplay E273M 27-inch Monitor (Includes 3-Year Manufacturer's Warranty) (Part # 1FH51A8ABA)	7	\$289.00	\$2,023.00				\$166.90	\$0.00	\$2,189.90
4	California Monitor Recycling Fee	7	\$6.00	\$42.00				\$0.00	\$0.00	\$42.00
5	Microsoft Windows 10 Enterprise Upgrade Licenses with Software Assurance (Part # WINE3perDVC SNGL UpgrdSAPk.MVL)	2	\$282.00		\$564.00			\$0.00	\$0.00	\$564.00
6	Microsoft Office 2016 Standard License	2	\$273.00		\$546.00			\$0.00	\$0.00	\$546.00
7	Microsoft Windows Server Client Access License	2	\$28.00		\$56.00			\$0.00	\$0.00	\$56.00
8	Ericom PowerTerm Pro Enterprise Suite License	2	\$56.00		\$112.00			\$0.00	\$0.00	\$112.00
9	McAfee Complete Data Protection (Includes 3 Years of Software Support)	2	\$29.00		\$58.00			\$0.00	\$0.00	\$58.00
10	McAfee Deep Command and EndPoint Protection (Includes 3 Years of Software Support)	2	\$22.00		\$44.00			\$0.00	\$0.00	\$44.00
11	Lexmark ImageNow/WebNow License	2	\$327.00		\$654.00			\$0.00	\$0.00	\$654.00
	Hardware and Software Support									
12	Ericom PowerTerm Pro Enterprise Suite License - 3 Years of Software Support	2	\$24.00				\$48.00	\$0.00	\$0.00	\$48.00
13	Lexmark ImageNow/WebNow License - 3 Years of Software Support	2	\$177.00				\$354.00	\$0.00	\$0.00	\$354.00
	Total			\$7,910.00	\$2,034.00	\$0.00	\$402.00	\$649.11	\$0.00	\$10,995.11

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	Total	Total (Rounded)
Hardware Total	\$8,559.11	\$8,559
Hardware Support Total	\$0.00	\$0
Software Total	\$2,034.00	\$2,034
Software Support Total	\$402.00	\$402
Estimated Total	\$10,995.11	\$10,995

x-check 1 \$0.00

* The County will reimburse the C-IV Project for all charges. The charges associated with this County Purchase should not impact the C-IV Project

4. Production Operations

Category	Quantity	Unit Charge	Monthly Charge	SFY 18/19 (3/2019 - 5/2019)	SFY 19/20 (6/2019- 10/2019)	Total Cost
				3	5	
Productions Operations - One Time Operations Charges						
NA	0	\$0.00	\$0	\$0	\$0	\$0
Productions Operations - Recurring Operations Charges						
Remote Maintenance Charge (per Managed workstation)	2	\$6.93	\$13.86	\$62	\$104	\$166
Central Support for Managed Workstation Image (per workstation) - SFY 18/19	2	\$3.39	\$6.78	\$20	\$0	\$20
Central Support for Managed Workstation Image (per workstation) - SFY 19/20	2	\$3.46	\$6.92	\$0	\$35	\$35
TOTAL				\$62	\$104	\$166 *

*Monthly recurring Production Operations Charges for remote maintenance and central support of the County's Managed workstation image are estimated to commence March 1, 2019 and continue through the end of the Agreement, October 31, 2019. The workstation image created and deployed on the workstations will be based on the Microsoft Windows 10 Enterprise operating system.