



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
MANAGEMENT SERVICES | CONTRACT SERVICES

1500 11th Street, Room 460 | Sacramento, CA 95814 | Tel 916.653.5974 | Fax 916.653.8324 | www.sos.ca.gov

January 10, 2018

San Benito County
Attn: Joe Paul Gonzalez
440 Fifth Street, 2nd Floor, Room 206
Hollister CA 95023-3843

Subject: Agreement Number **18G30135 (Voting System Replacement)**

Please complete the following item(s) and return to the address stated below within ten (10) business days:

- STD. 213, Standard Agreement with attached Exhibits.** Please acquire the appropriate original signature on the first page of the STD. 213, and the additional three single STD. 213's and return to the address below. **Please Note: Fax, photocopies and signature stamps are not acceptable.** Therefore, please make sure the STD. 213's have been originally signed. A fully executed copy will be returned to you once the contract execution has been completed. **Please return the originally signed agreement package to the following address:**

**Attn: Contract Services Unit
Secretary of State
1500 11th Street, Room 460
Sacramento, CA 95814**

- STD. 213A, Standard Agreement Amendment. Please acquire the appropriate signature for the first page of the STD. 213A and the additional three single STD. 213A's and return. Fax and Photocopies are not acceptable. A fully executed copy will be returned to you.
- Executed copy for your records.
- STD. 204 Payee Data Record (STD. 204) - Complete and return.
- CCC 04/2017 Contractor Certification Clause - Complete and return.
- Along with the above referenced STD. 213 contract package, please **submit** a copy of the **resolution, order, motion, or ordinance of your local governing body (whichever is applicable for your County office)**, which by law has granted the authority to enter into the proposed contract, authorizing execution of the agreement.

Please Note: This agreement provides for STATE funds to be used for reimbursement to the county. Therefore, the resolution, order, motion, or ordinance of your local governing body (whichever is applicable for your County office) that includes references to HAVA and/or federal funds cannot be accepted.