

Ray Espinosa
County Administrative Officer

**Notice of Public Hearing Before the San Benito County Board of Supervisors Regarding
the San Benito County Cannabis Business Permit Application Fee, Zoning Verification Fee,
Background Check Fee, and Appeal Fee**

NOTICE IS HEREBY GIVEN that on Tuesday, **February 5, 2019, at 9:00 a.m.** (or as soon thereafter as the matter may be heard) in the Board Chambers, 481 Fourth Street, San Benito County, Administration Building, Hollister, CA 95023, the San Benito County Board of Supervisors will hold a public hearing to consider and adopt a new Cannabis Business Permit Application Fee, Zoning Verification Fee, Background Check Fee, and Appeal Fee for the San Benito County Cannabis Business Regulatory Program. The proposed fees are based on actual costs and a fee deposit will be collected upon submission of each cannabis business permit application, zoning verification request, background check, or notice of appeal.

The proposed cannabis business permit application fees will be based on the actual cost of reviewing the application, based on established hourly rates of staff time, inclusive of the A-87 costs, actual hourly rates of consultants (which range from \$250-300/hour), and actual DOJ/FBI fee. The proposed fee deposit reflects the estimated actual cost of the labor, materials, and overhead involved in review of each application for all phases of review (based on an estimated 35 applicants) as follows:

Phase	Estimated Hours (total)	Estimated Cost (total)	Estimated Cost (per application)
1	632	\$117,521.63	\$3,357.76
2	712	\$156,527.88	\$4,472.23
3	436	\$71,264.84	\$2,036.14
4	187	\$29,109.28	\$831.69
TOTAL		\$374,423.63	\$10,697.82
PROPOSED FEE DEPOSIT		\$10,650.00	

The estimated costs of Phase 1 include conducting only one background check and one zoning verification. If additional background checks or zoning verification is necessary, additional costs will be charged against the full fee deposit.

The proposed verification letter fee deposit is \$279.16. The proposed background check fee deposit is \$354.49. The proposed appeal fee deposit is \$3,453.99.

For all the foregoing proposed fee deposits, the actual hours worked by staff and any actual costs of consultant, the DOJ, and/or FBI will be charged against the applicable fee deposit. Applicants will be invoiced for additional hours; Applicants will be refunded any excess funds.

Pursuant to Title 14, Section 15273, subd. (a)(1) of the California Code of Regulations, said fees are exempt from the California Environmental Quality Act (CEQA).

Copies of the proposed resolution and related documentation are available for public inspection during regular business hours in the office of the Clerk of the Board of Supervisors, 481 4th Street, Hollister, California, or you may obtain a copy of the above documents by contacting Janet Slibsager, Clerk of the Board, at (831) 636-4000, ex. 11. Written comments may be submitted prior to the Board of Supervisors meeting by delivering them to the Clerk of the Board of Supervisors at the address above.

Janet Slibsager, Clerk of the Board of Supervisors
County of San Benito

Dated: January 18, 2019
Publish: January 25, 2019 and February 1, 2019