

RESOLUTION NO. 2018-

**RESOLUTION OF SAN BENITO COUNTY BOARD OF SUPERVISORS
REVISING OFFICE HOURS FOR THE ASSESSOR'S OFFICE**

WHEREAS, Government Code Section 24260 specifies that county offices shall be open for the transaction of business during such hours, and on such days as are fixed by the Board of Supervisors by ordinance or resolution; and,

WHEREAS, Section 3.01.005 (Office Hours for County Offices: Transaction of County Business) of the San Benito County Code provides that office hours and days of operation for County offices for the transaction of business shall be fixed by resolution of the Board of Supervisors; and,

WHEREAS, in order to provide for flexibility in establishing office hours and days of operation, the Board of Supervisors desires to fix office hours and days of operation for county offices by resolution; and,

WHEREAS, San Benito County has identified certain efficiencies which will result from the office closures; and,

WHEREAS, the San Benito County Board of Supervisors adopted Resolution Number 2018-78 on 11/20/2018 approving the 2018/2019 Holiday Closure Schedule for all departments including the Assessor's Office; and

WHEREAS, the Assessor has determined that it would be less confusing to the public and more efficient if that office would be closed for the period December 24, 2018 and re-open on January 2, 2019 like many other departments; and

WHEREAS, the previous action of the Board regarding the December 2018 holiday closure period of the Assessor's Office needs to be revised.

NOW THEREFORE BE IT RESOLVED, the San Benito County Board of Supervisors adopts the period December 24, 2018 and re-open on January 2, 2019 as the December 2018 holiday closure period for the Assessor's Office.

NOW THEREFOR BE IT RESOLVED, that Exhibit A to Resolution 2018-78 is modified to reflect the revised December 2018 closure period for the Assessor's Office.

PASSED AND ADOPTED by the San Benito County Board of Supervisors, State of California, at the meeting of said Board held on the 11th day of December, 2018.

AYES:

NOES:
ABSENT:
ABSTAIN:

Anthony Botelho, Chair
San Benito County Board of Supervisors

**ATTEST:
FORM:**
Janet Slibsager
Clerk of the Board

By: _____

APPROVED AS TO LEGAL

San Benito County Counsel's Office

Barbara Thompson

Barbara Thompson
County Counsel