

GUIDE

Version 4.6 - 50 Quarterly

BUDGET

INVOICES

BUDGET
REVISIONS

SUBK

SHORTCUTS

FILE NAME

This guide is intended to provide basic instructions for completing the Block Grant budget/invoice template.
If you need additional assistance please contact your Contract Manager.

All data entry fields are shaded yellow.

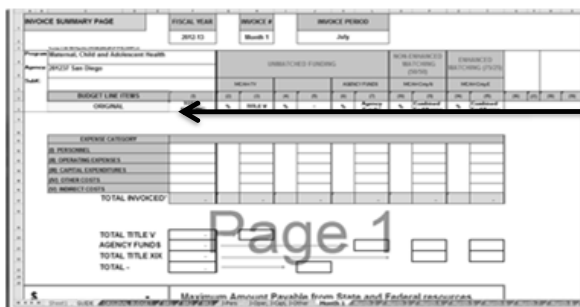
To ensure that all steps are completed, it is recommended that you click on step 1 and move the cursor down as you complete each step below:

ORIGINAL BUDGET

- 1 In cell C4, select the applicable program budget from the drop down menu.
- 2 In cell C5, select your Agency from the drop down menu.
- 3 In cell C6, enter the name of the subcontract (if applicable).
You may need to change the view settings and zoom out in order to see the remaining steps clearly.
- 4 In cell H9, the current allocation for Title V will automatically populate.
You can access the current fiscal year allocation tables by using the following weblink: [MCAH Fiscal Documents](#)
- 5 In cell J9 the current allocation for SIDS will automatically populate.
- 6 In the Personnel Detail section enter the initials, title or classification, FTE, and annual salary for all staff.
For agencies drawing down Title XIX, you can use time study averages from prior years to complete the matchable columns (10,14) for personnel. Enter the average Fringe Benefit Rate that will be applied to all staff in cell D129.
- 7 In the Operating Expense Detail section enter all operating expense data for each applicable program.
Please note, column 10 will automatically calculate your maximum matchable percentage once the personnel section has been completed. However, for non-matchable items, make sure to delete the formula.
- 8 In the Capital Expenditures Detail section enter the total for any capital expenditures (\$5,000+).
- 9 In the Other Costs Detail section, enter the budget totals for any subcontracts or other charges. You must use a new template for each subcontract. The total funding and percentages from row 17 of the Subcontract Original Budget must be copied and pasted into the Subcontract section of the Agency's Original Budget. Please note, column 10 will automatically calculate your maximum matchable percentage once the personnel section has been completed. Make sure to remove the formula for all non-matchable items.
- 10 In the Indirect Costs Detail section, the agency's indirect cost rate that was approved by CDPH will autopopulate with the maximum rate approved by CDPH. A lower rate if justified is allowable. ICR will be capped at no more than 25% of personnel salary and benefits costs or 15% of total allowable direct costs.
- 11 Click on the (I) Justification worksheet and enter the Program (column I), MCF Type (column J), MCF% (column K) and justifications for each personnel line item. If you are claiming a MCF higher than the Base MCF you must meet the MCF Requirements.
- 12 Click on the (II-V) Justifications worksheet and enter justifications for Operating Expenses, Capital Expenditures, and Other Costs.
- 13 Click on the Original Budget worksheet. Make sure the balances in row 18 are less than \$10.
- 14 Save the file using the File Name formats.

INVOICES

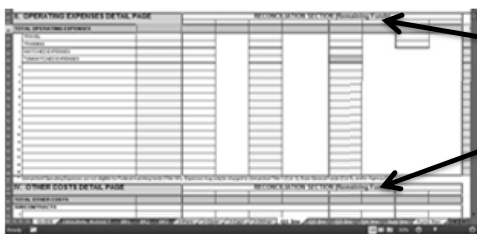
The template automatically populates the operating and personnel line items from the “ACTIVE” budget and displays them in the current invoice. It is important that you indicate which budget the invoice is being paid from in order to display the correct line items in the personnel and operating expense sections. To update, click on cell **C8** and select the current budget from the drop down menu.



Click **HERE**
to update

Invoice Fund Reconciliation

Invoices are now equipped with fund reconciliations above each expense category. The fund reconciliation section shows the remaining balance of each funding source up to the current invoice only. Keep in mind, if there are any negatives in the fund reconciliation section they will automatically be deducted from your total reimbursement.



Fund Reconciliation
sections

Located on the right side of the Operating Expenses Detail Page and the Other Costs Detail Page is the Match Available section. Only line items that were budgeted in the Enhanced and Non-Enhanced columns of the Active budget can be invoiced in the Enhanced and Non-Enhanced columns. If a line item has not been budgeted in the matchable columns but is being invoiced in the matchable columns, the cell will turn orange and the word "CHECK" will appear in the Match Available column. Please be sure to make any corrections, if necessary.

[illegible]

Match
Available
Section

Only line items that were budgeted in the Enhanced and Non-Enhanced columns of the Active budget can be invoiced in the Enhanced and Non-Enhanced columns. If a line item in the Personnel section has **not** been budgeted in the matchable columns but is being invoiced in the matchable columns, the cell will turn orange. Please be sure to make any corrections, if necessary.

BUDGET REVISIONS

This template provides a maximum of three possible budget revisions. The values of the BR1, BR2, and BR3 sheets are identical to the ORIGINAL BUDGET. **Be sure to overwrite the values on the budget revision sheets only. Do not change any prior approved budgets in order to retain audit history.**

The template keeps track of the budget revisions by indicating "ACTIVE" or "NON-ACTIVE" on each budget sheet. The ORIGINAL BUDGET is currently the "ACTIVE" budget and should you need a budget revision, you will need to change the ORIGINAL BUDGET to "NON-ACTIVE" before you can make the budget revision (BR1) "ACTIVE". To activate/deactivate click on cell M2. This procedure applies to all budget revisions.



Click HERE to Activate/
Deactivate

The Autofill Button at the top, middle of the page can be clicked to copy the values from the previously active budget. Change amounts as needed for each section. The cells changed will turn blue and **bold** the print. This will clearly identify which changes have been made.



Click HERE to Activate

Budget Revision Hyperlinks

At the top of each justification sheet, you will find hyperlinks for BR1, BR2, and BR3. The hyperlinks allow you to easily access the justification section for each budget revision. The justification sheets will clearly indicate "ACTIVE" or "NOT ACTIVE" depending on the activated budget. For your convenience, the initial values on the budget revisions will be identical. Any changes to the budget revision justifications will carry over to the next budget revision justification.



Budget Revision Hyperlinks

BUDGET SUMMARY		FISCAL YEAR 2018-19		BUDGET ORIGINAL		BUDGET STATUS ACTIVE		MCAH & SIDS BALANCE		TITLE XIX BALANCE		Total Active 1	
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Version 4.6 - 50 Quarterly

Program: Maternal, Child and Adolescent Health Agency: 201835 San Benito SubK:	UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)				
	MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E				
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

NOT ACTIVE

ALLOCATION(S) →

102,040

3,000

EXPENSE CATEGORY													
(I) PERSONNEL	239,455		70,523		3,000		49,557		61,460		54,915		
(II) OPERATING EXPENSES	16,800		6,655				1,980		8,165				
(III) CAPITAL EXPENDITURES													
(IV) OTHER COSTS	53,000		10,769				7,745		7,761		26,725		
(V) INDIRECT COSTS	59,864		14,093				16,677		29,094				
BUDGET TOTALS*	369,119	27.64%	102,040	0.81%	3,000	20.58%	75,959	28.85%	106,480	22.12%	81,640		

BALANCE(S) →

TOTAL TITLE V
TOTAL SIDS
TOTAL TITLE XIX
TOTAL AGENCY FUNDS

102,040	→	102,040											
3,000	→		3,000										
114,470	→												
149,609	→					75,959							
								[50%]	53,240	[75%]	61,230		
								[50%]	53,240	[25%]	20,410		

\$	219,511	Maximum Amount Payable from State and Federal resources
WE CERTIFY THAT THIS BUDGET HAS BEEN CONSTRUCTED IN COMPLIANCE WITH ALL MCAH ADMINISTRATIVE AND PROGRAM POLICIES.		
MCAH/PROJECT DIRECTOR'S SIGNATURE _____ DATE _____ AGENCY FISCAL AGENT'S SIGNATURE _____ DATE _____		

* These amounts contain local revenue submitted for information and matching purposes. MCAH does not reimburse Agency contributions.

STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT	PCA Codes	MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E
		53107		53112				53118		53117
(I) PERSONNEL		70,523		3,000				30,730		41,186
(II) OPERATING EXPENSES		6,655						4,083		
(III) CAPITAL EXPENSES										
(IV) OTHER COSTS		10,769						3,881		20,044
(V) INDIRECT COSTS		14,093						14,547		
Totals for PCA Codes	219,511	102,040		3,000				53,241		61,230

Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)				NOT ACTIVE
Agency:	201835 San Benito														
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E				
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	
		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*			

(II) OPERATING EXPENSES DETAIL								% TRAVEL NON-ENH MATCH		% TRAVEL ENH MATCH		% PERSONNEL MATCH				
TOTAL OPERATING EXPENSES		16,800		6,655			1,980	21.41%	8,165	34.33%		48.60%		Total Non-E %	Total E %	Total % Non-E & E
	TRAVEL	6,000	33.40%	2,004			18.00%	1,080	48.60%	2,916			Match Available	48.60%		48.60%
	TRAINING	5,000	33.40%	1,670			18.00%	900	48.60%	2,430				48.60%		48.60%
1	Communications	1,000	51.40%	514					48.60%	486				48.60%		48.60%
2	Equipment Maintenance/Lease	500	51.40%	257					48.60%	243				48.60%		48.60%
3	Office Supplies	500	51.40%	257					48.60%	243				48.60%		48.60%
4	Utilities	500	51.40%	257					48.60%	243				48.60%		48.60%
5	MCAH Toll Free Line	300	51.40%	154					48.60%	146				48.60%		48.60%
6	Rent	3,000	51.40%	1,542					48.60%	1,458				48.60%		48.60%
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15																

** Unmatched Operating Expenses are not eligible for Federal matching funds (Title XIX). Expenses may only be charged to Unmatched Title V (Col. 3), State General Funds (Col. 5), and/or Agency (Col. 7) funds.

(III) CAPITAL EXPENDITURE DETAIL																
TOTAL CAPITAL EXPENDITURES																

(IV) OTHER COSTS DETAIL												% PERSONNEL MATCH				
TOTAL OTHER COSTS		53,000		10,769			7,745		7,761		26,725	48.60%		Total Non-E %	Total E %	Total % Non-E & E
SUBCONTRACTS																
1	Nancy Diehl	52,000	20.19%	10,500			14.42%	7,500	13.99%	7,275	51.39%	26,725		13.99%	51.39%	65.38%
2																
3																
4																
5																
OTHER CHARGES																
1	Program Supplies	1,000	26.90%	269			24.50%	245	48.60%	486			Match Available	48.60%		48.60%
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3																
4																
5																

Program:	Maternal, Child and Adolescent Health			UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito														
SubK:				MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E			
			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	TOTAL FUNDING			%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		
(V) INDIRECT COSTS DETAIL															
TOTAL INDIRECT COSTS			59,864		14,093				16,677		29,094				
25.00% of Total Wages + Fringe Benefits			59,864	23.54%	14,093			27.86%	16,677	48.60%	29,094				

(I) PERSONNEL DETAIL																
TOTAL PERSONNEL COSTS					239,455		70,523		3,000		49,557		61,460		54,915	
	FRINGE BENEFIT RATE		56.00%	85,958		25,316		1,077		17,790		22,063		19,713		
	TOTAL WAGES				153,497	45,207		1,923		31,767		39,398		35,202		
	INITIALS	TITLE OR CLASSIFICATION	% FTE	ANNUAL SALARY	TOTAL WAGES										J-Pers MCF Per Staff	Staff Traveling (X)
1	LM	MCAH Director	10.00%	131,444	13,144	51.40%	6,756				23.48%	3,086	25.12%	3,302	48.6%	x
2	OTP	Health Education Associate II	50.00%	66,009	33,005					51.40%	16,965	48.60%	16,040		48.6%	
3	RL	Office Assistant III	45.00%	38,578	17,360	51.40%	8,923				48.60%	8,437			48.6%	
4	NS	PSC SIDS PCG Coordinator	90.00%	67,988	61,189	48.26%	29,528	3.14%	1,923		19.34%	11,834	29.26%	17,904	48.6%	x
5	VAC	MCAH Coordinator	33.00%	87,269	28,799					51.40%	14,803		48.60%	13,996	48.6%	x
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Program:	Maternal, Child and Adolescent Health			UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito														
SubK:				MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E			
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	
		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*			

BUDGET SUMMARY	FISCAL YEAR 2018-19	BUDGET BR1	BUDGET STATUS NOT ACTIVE	MCAH & SIDS BALANCE 105,040	TITLE BALANCE
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The Original budget is currently Active

Program:	Maternal, Child and Adolescent Health	UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito												
SubK:		MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E			
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		
ALLOCATION(S)		→		102,040	3,000								

EXPENSE CATEGORY													
(I) PERSONNEL													
(II) OPERATING EXPENSES													
(III) CAPITAL EXPENDITURES													
(IV) OTHER COSTS													
(V) INDIRECT COSTS													
BUDGET TOTALS*													
BALANCE(S)	→		102,040	3,000	The budget is out of balance. Please revise.								

TOTAL TITLE V		→					
TOTAL SIDS		→					
TOTAL TITLE XIX		→		[50%]		[75%]	
TOTAL AGENCY FUNDS		→		[50%]		[25%]	

\$	-	Maximum Amount Payable from State and Federal resources
WE CERTIFY THAT THIS BUDGET HAS BEEN CONSTRUCTED IN COMPLIANCE WITH ALL MCAH ADMINISTRATIVE AND PROGRAM POLICIES.		
MCAH/PROJECT DIRECTOR'S SIGNATURE _____		AGENCY FISCAL AGENT'S SIGNATURE _____
DATE _____		DATE _____

* These amounts contain local revenue submitted for information and matching purposes. MCAH does not reimburse Agency contributions.

STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT	MCAH-TV	SIDS	AGENCY FUNDS	MCAH Cnty-N	MCAH Cnty-E
PCA Codes	53107	53112		53118	53117
(I) PERSONNEL					
(II) OPERATING EXPENSES					
(III) CAPITAL EXPENSES					
(IV) OTHER COSTS					
(V) INDIRECT COSTS					
Totals for PCA Codes					

Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito													
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E			
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)		
		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

(II) OPERATING EXPENSES DETAIL			RECONCILIATION SECTION (Remaining Funds)										% PERSONNEL MATCH	
			100.00%	6,655	#DIV/0!		100.00%	1,980	100.00%		#DIV/0!			
TOTAL OPERATING EXPENSES													Match Available	
	TRAVEL													
	TRAINING													
1														
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** Unmatched Operating Expenses are not eligible for Federal matching funds (Title XIX). Expenses may only be charged to Unmatched Title V (Col. 3), State General Funds (Col. 5), and/or Agency (Col. 7) funds.

(III) CAPITAL EXPENDITURE DETAIL			RECONCILIATION SECTION (Remaining Funds)							
			#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
TOTAL CAPITAL EXPENDITURES										

(IV) OTHER COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)									% PERSONNEL MATCH	
TOTAL OTHER COSTS			100.00%	10,769	#DIV/0!		100.00%	7,745	100.00%	7,761	100.00%	26,725	
SUBCONTRACTS													
1													
2													
3													
4													
5													
OTHER CHARGES													Match Available
1													
2													
3													
4													
5													

(V) INDIRECT COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)							
			100.00%	14,093	#DIV/0!	100.00%	16,677	100.00%	29,094	
TOTAL INDIRECT COSTS										
25.00% of Total Wages + Fringe Benefits										

[illegible]

Program: Maternal, Child and Adolescent Health					UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)				
Agency: 201835 San Benito																	
SubK:					MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E				
					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
					TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		
39																	
40																	
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44																	
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48																	
49																	
50																	

Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito													
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E			
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)		
		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

Budget:	ORIGINAL
Program:	Maternal, Child and Adolescent Health
Agency:	201835 San Benito
SubK:	

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(I) PERSONNEL DETAIL						BASE MEDI-CAL FACTOR %		48.60%	Use the following link to access the current AFA webpage and the current base MCF% for your			
TOTALS			2.28	\$ 391,288	\$ 153,497			85,958.32				
	INITIALS	TITLE OR CLASS.	TOTAL FTE	ANNUAL SALARY	TOTAL WAGES	FRINGE BENEFIT RATE %	FRINGE BENEFITS	PROGRAM	MCF %	MCF Type	Requirements (Click link to view)	MCF % Justification Maximum characters = 1024
1	LM	MCAH Director	10.00%	\$ 131,444	\$ 13,144	56.00%	7,360.64	MCAH	48.6%	Base		
2	OTP	Health Education Associate II	50.00%	\$ 66,009	\$ 33,005	56.00%	18,482.80	MCAH	48.6%	Base		
3	RL	Office Assistant III	45.00%	\$ 38,578	\$ 17,360	56.00%	9,721.60	MCAH	48.6%	Base		
4	NS	PSC SIDS PCG Coordinator	90.00%	\$ 67,988	\$ 61,189	56.00%	34,265.84	MCAH	48.6%	Base		
5	VAC	MCAH Coordinator	33.00%	\$ 87,269	\$ 28,799	56.00%	16,127.44	MCAH	48.6%	Base		
6				\$ -	\$ -			MCAH				
7				\$ -	\$ -			MCAH				
8				\$ -	\$ -			MCAH				
9				\$ -	\$ -			MCAH				
10				\$ -	\$ -			MCAH				
11				\$ -	\$ -			MCAH				
12				\$ -	\$ -			MCAH				
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48				\$ -	\$ -			MCAH				
49				\$ -	\$ -			MCAH				

Budget:	ORIGINAL
Program:	Maternal, Child and Adolescent Health
Agency:	201835 San Benito
SubK:	

Version 4.6 - 50 Quarterly

50				\$ -	\$ -			MCAH				
51				\$ -	\$ -			MCAH				
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104				\$ -	\$ -			MCAH				
105				\$ -	\$ -			MCAH				

Budget:	ORIGINAL
Program:	Maternal, Child and Adolescent Health
Agency:	201835 San Benito
SubK:	

Version 4.6 - 50 Quarterly

106				\$ -	\$ -			MCAH				
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Budget:	ORIGINAL
Program:	Maternal, Child and Adolescent Health
Agency:	201835 San Benito
SubK:	

Version 4.6 - 50 Quarterly

(II) OPERATING EXPENSES JUSTIFICATION

TOTAL OPERATING EXPENSES		TITLE V & TITLE XIX TOTAL	
	TRAVEL	6,000	Local travel for community collaborative meetings, out of County travel to Sacramento for MCAH, SIDS conferences, Bay Area Perinatal Regional collaborative meetings in Santa Clara and Alameda Counties, CPSP and lactation trainings/conferences in Folsom, Sacramento and possibly Southern California.
	TRAINING	5,000	Registration fees for SPMP staff to attend required and related MCAH trainings and/or workshops mentioned above, membership dues.
1	Communications	1,000	Phone Services invoiced at approximately \$83/mo
2	Equipment Maintenance/Lease	500	Postage meter and photocopy machine lease share
3	Office Supplies	500	Paper, pens staples, folders, binders, copier supplies, postage
4	Utilities	500	Utilities share
5	MCAH Toll Free Line	300	Toll free line
6	Rent	3,000	2.28 FTE x 200 sq ft x \$0.365 per sq ft x 12 mo = \$1997.28; MCAH will pay \$1000, HHSA will pay the remainder.
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(III) CAPITAL EXPENDITURE JUSTIFICATION

TOTAL CAPITAL EXPENDITURES		
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(IV) OTHER COSTS JUSTIFICATION

TOTAL OTHER COSTS	53,000	
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SUBCONTRACTS

1	Nancy Diehl	52,000	Provide Public Health Nurse services and training
2			
3			
4			
5			

OTHER CHARGES

1	Program Supplies	1,000	Supplies and program materials
2			
3			
4			
5			
6			
7			
8			

(V) INDIRECT COSTS JUSTIFICATION

TOTAL INDIRECT COSTS	59,864	Per CDPH approved ICR
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INVOICE SUMMARY

FISCAL YEAR
2018-19

INVOICE #
Q1

INVOICE PERIOD
July - September

Version 4.6 - 50 Quarterly

Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito													
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

EXPENSE CATEGORY														
(I) PERSONNEL														
(II) OPERATING EXPENSES														
(III) CAPITAL EXPENDITURES														
(IV) OTHER COSTS														
(V) INDIRECT COSTS														
TOTAL INVOICED*														

TOTAL TITLE V
TOTAL SIDS
TOTAL TITLE XIX
TOTAL AGENCY FUNDS

	→		
	→		
	→		[50%] [75%]
	→		[50%] [25%]

\$ -	Maximum Amount Payable from State and Federal resources
AS THE MCAH/PROJECT DIRECTOR, I CERTIFY THAT I HAVE SEEN AND REVIEWED THIS INVOICE FOR COMPLIANCE WITH MCAH ADMINISTRATIVE AND PROGRAM POLICIES. AS THE FISCAL AGENT FOR THIS AGENCY, I CERTIFY THAT THIS INVOICE IS BASED UPON ACTUAL COSTS AND THAT THOSE SALARIES AND WAGES FOR STAFF FUNDED IN WHOLE OR IN PART BY FEDERAL TITLE XIX FUNDS ARE BASED ENTIRELY ON TIME-STUDY DOCUMENTS COMPLETED BY PROGRAM STAFF.	
MCAH/PROJECT DIRECTOR'S SIGNATURE DATE	AGENCY FISCAL / AGENCY FISCAL AGENT'S SIGNATURE DATE

* These amounts contain local revenues submitted for information and matching purposes. MCAH does not reimburse for Agency contributions.

STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT	MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E
PCA Codes	53107		53112				53118		53117
(I) PERSONNEL									
(II) OPERATING EXPENSES									
(III) CAPITAL EXPENSES									
(IV) OTHER COSTS									
(V) INDIRECT COSTS									
Totals for PCA Codes									

Program: Agency: SubK:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)				
	201835 San Benito														
			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E				
	BUDGET LINE ITEMS		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
ORIGINAL BUDGET		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*			
(II) OPERATING EXPENSES DETAIL			RECONCILIATION SECTION (Remaining Funds)											% PERSONNEL MATCH	
TOTAL OPERATING EXPENSES			100.00%	6,655	#DIV/0!			100.00%	1,980	100.00%	8,165	#DIV/0!		Match Available	
	TRAVEL														
	TRAINING														
1	Communications														
2	Equipment Maintenance/Lease														
3	Office Supplies														
4	Utilities														
5	MCAH Toll Free Line														
6	Rent														
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** Unmatched Operating Expenses are not eligible for Federal matching funds (Title XIX). Expenses may only be charged to Unmatched Title V (Col. 3), State General Funds (Col. 5), and/or Agency (Col. 7) funds.

(III) CAPITAL EXPENDITURE DETAIL		RECONCILIATION SECTION (Remaining Funds)					
TOTAL CAPITAL EXPENDITURES		#DIV/0!		#DIV/0!		#DIV/0!	

(IV) OTHER COSTS DETAIL		RECONCILIATION SECTION (Remaining Funds)										% PERSONNEL MATCH	
TOTAL OTHER COSTS		100.00%	10,769	#DIV/0!		100.00%	7,745	100.00%	7,761	100.00%	26,725		
SUBCONTRACTS												Match Available	
1 Nancy Diehl													
2													
3													
4													
5													
OTHER CHARGES													
1 Program Supplies													
2													
3													
4													
5													

Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)						
Agency:	201835 San Benito																
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crnty-N		MCAH Crnty-E						
	BUDGET LINE ITEMS		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	(18)	(19)
	ORIGINAL BUDGET		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*				
(V) INDIRECT COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)														
				100.00%	14,093	#DIV/0!			100.00%	16,677	100.00%	29,094					
	TOTAL INDIRECT COSTS																
	25.00% of Total Wages + Fringe Benefits																

(I) PERSONNEL DETAIL						RECONCILIATION SECTION (Remaining Funds)													
						100.00%	70,523	100.00%	3,000	100.00%	49,557	100.00%	61,460	100.00%	54,915				
TOTAL PERSONNEL COSTS																			
FRINGE BENEFITS																			
TOTAL WAGES																			
																100%			
	INITIALS	TITLE OR CLASSIFICATION	Actual Benefit %	Actual Benefit \$	TOTAL WAGES											% Time In Prog.	Staff Traveling (X)	J-Pers MCF Per Staff	Total Match %
1	LM	MCAH Director														48.60%			
2	OTP	Health Education Associate II														48.60%			
3	RL	Office Assistant III														48.60%			
4	NS	PSC SIDS PCG Coordinator														48.60%			
5	VAC	MCAH Coordinator														48.60%			
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Program: Agency: SubK:	Maternal, Child and Adolescent Health				UNMATCHED FUNDING								NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)					
	201835 San Benito				MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E							
	BUDGET LINE ITEMS				(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	(18)	(19)	
	ORIGINAL BUDGET				TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*					
40																				
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INVOICE SUMMARY		FISCAL YEAR		INVOICE #		INVOICE PERIOD					
		2018-19		Q2		October - December					

Version 4.6 - 50 Quarterly

Program: Agency: SubK:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)				
	201835 San Benito														
			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E				
	BUDGET LINE ITEMS		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

EXPENSE CATEGORY											
(I) PERSONNEL											
(II) OPERATING EXPENSES											
(III) CAPITAL EXPENDITURES											
(IV) OTHER COSTS											
(V) INDIRECT COSTS											
TOTAL INVOICED*											

TOTAL TITLE V		→							
TOTAL SIDS		→							
TOTAL TITLE XIX		→							
TOTAL AGENCY FUNDS		→							

[50%]

[50%]

[75%]

[25%]

\$ -	Maximum Amount Payable from State and Federal resources
AS THE MCAH/PROJECT DIRECTOR, I CERTIFY THAT I HAVE SEEN AND REVIEWED THIS INVOICE FOR COMPLIANCE WITH MCAH ADMINISTRATIVE AND PROGRAM POLICIES.	
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MCAH/PROJECT DIRECTOR'S SIGNATURE	DATE
AGENCY FISCAL / AGENCY FISCAL AGENT'S SIGNATURE	
DATE	

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STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT	MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E
PCA Codes	53107		53112				53118		53117
(I) PERSONNEL									
(II) OPERATING EXPENSES									
(III) CAPITAL EXPENSES									
(IV) OTHER COSTS									
(V) INDIRECT COSTS									
Totals for PCA Codes									

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Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito													
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crnty-N		MCAH Crnty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

(II) OPERATING EXPENSES DETAIL			RECONCILIATION SECTION (Remaining Funds)								% PERSONNEL MATCH	
TOTAL OPERATING EXPENSES			100.00%	6,655	#DIV/0!		100.00%	1,980	100.00%	8,165	#DIV/0!	Match Available
	TRAVEL											
	TRAINING											
1	Communications											
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5	MCAH Toll Free Line											
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(III) CAPITAL EXPENDITURE DETAIL			RECONCILIATION SECTION (Remaining Funds)					
TOTAL CAPITAL EXPENDITURES			#DIV/0!		#DIV/0!		#DIV/0!	

(IV) OTHER COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)								% PERSONNEL MATCH	
TOTAL OTHER COSTS			100.00%	10,769	#DIV/0!		100.00%	7,745	100.00%	7,761	100.00%	26,725
SUBCONTRACTS												Match Available
1	Nancy Diehl											
2												
3												
4												
5												
OTHER CHARGES												
1	Program Supplies											
2												
3												
4												
5												

Program: Agency: SubK:	Maternal, Child and Adolescent Health 201835 San Benito		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crty-N		MCAH Crty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)						
Agency:	201835 San Benito																
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crty-N		MCAH Crty-E						
	BUDGET LINE ITEMS		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	(18)	(19)
	ORIGINAL BUDGET		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*				
(V) INDIRECT COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)														
			100.00%	14,093	#DIV/0!			100.00%	16,677	100.00%	29,094						
TOTAL INDIRECT COSTS																	
25.00% of Total Wages + Fringe Benefits																	
																Non-E on Budget	
																Yes	

(I) PERSONNEL DETAIL						RECONCILIATION SECTION (Remaining Funds)											
						100.00%	70,523	100.00%	3,000	100.00%	49,557	100.00%	61,460	100.00%	54,915		
TOTAL PERSONNEL COSTS																	
FRINGE BENEFITS																	
TOTAL WAGES																	
	INITIALS	TITLE OR CLASSIFICATION	Actual Benefit %	Actual Benefit \$	TOTAL WAGES									% Time in Prog.	Staff Traveling (X)	J-Pers MCF Per Staff	Total Match %
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3	RL	Office Assistant III														48.60%	
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Program: Agency: SubK:	Maternal, Child and Adolescent Health				UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)						
	201835 San Benito				MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E						
	BUDGET LINE ITEMS				(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	(18)	(19)
	ORIGINAL BUDGET				TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*				
41																			
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INVOICE SUMMARY		FISCAL YEAR		INVOICE #		INVOICE PERIOD					
		2018-19		Q3		January - March					

Version 4.6 - 50 Quarterly

Program: Agency: SubK:	Maternal, Child and Adolescent Health 201835 San Benito		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

EXPENSE CATEGORY											
(I) PERSONNEL											
(II) OPERATING EXPENSES											
(III) CAPITAL EXPENDITURES											
(IV) OTHER COSTS											
(V) INDIRECT COSTS											
TOTAL INVOICED*											

TOTAL TITLE V		→							
TOTAL SIDS		→							
TOTAL TITLE XIX		→							
TOTAL AGENCY FUNDS		→							

[50%]

[50%]

[75%]

[25%]

\$ -	Maximum Amount Payable from State and Federal resources
AS THE MCAH/PROJECT DIRECTOR, I CERTIFY THAT I HAVE SEEN AND REVIEWED THIS INVOICE FOR COMPLIANCE WITH MCAH ADMINISTRATIVE AND PROGRAM POLICIES. AS THE FISCAL AGENT FOR THIS AGENCY, I CERTIFY THAT THIS INVOICE IS BASED UPON ACTUAL COSTS AND THAT THOSE SALARIES AND WAGES FOR STAFF FUNDED IN WHOLE OR IN PART BY FEDERAL TITLE XIX FUNDS ARE BASED ENTIRELY ON TIME-STUDY DOCUMENTS COMPLETED BY PROGRAM STAFF.	
MCAH/PROJECT DIRECTOR'S SIGNATURE	AGENCY FISCAL / AGENCY FISCAL AGENT'S SIGNATURE DATE

* These amounts contain local revenues submitted for information and matching purposes. MCAH does not reimburse for Agency contributions.

STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT	MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E
PCA Codes	53107		53112				53118		53117
(I) PERSONNEL									
(II) OPERATING EXPENSES									
(III) CAPITAL EXPENSES									
(IV) OTHER COSTS									
(V) INDIRECT COSTS									
Totals for PCA Codes									

Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito													
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crnty-N		MCAH Crnty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

(II) OPERATING EXPENSES DETAIL			RECONCILIATION SECTION (Remaining Funds)								% PERSONNEL MATCH	
TOTAL OPERATING EXPENSES			100.00%	6,655	#DIV/0!		100.00%	1,980	100.00%	8,165	#DIV/0!	Match Available
	TRAVEL											
	TRAINING											
1	Communications											
2	Equipment Maintenance/Lease											
3	Office Supplies											
4	Utilities											
5	MCAH Toll Free Line											
6	Rent											
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14												
15												

** Unmatched Operating Expenses are not eligible for Federal matching funds (Title XIX). Expenses may only be charged to Unmatched Title V (Col. 3), State General Funds (Col. 5), and/or Agency (Col. 7) funds.

(III) CAPITAL EXPENDITURE DETAIL			RECONCILIATION SECTION (Remaining Funds)					
TOTAL CAPITAL EXPENDITURES			#DIV/0!		#DIV/0!		#DIV/0!	

(IV) OTHER COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)								% PERSONNEL MATCH	
TOTAL OTHER COSTS			100.00%	10,769	#DIV/0!		100.00%	7,745	100.00%	7,761	100.00%	26,725
SUBCONTRACTS												Match Available
1	Nancy Diehl											
2												
3												
4												
5												
OTHER CHARGES												
1	Program Supplies											
2												
3												
4												
5												

Program: Agency: SubK:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
	201835 San Benito		MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crty-N		MCAH Crty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

Program: Agency: SubK:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)							
	201835 San Benito																	
			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E							
	BUDGET LINE ITEMS		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	(18)	(19)	
	ORIGINAL BUDGET		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*					
(V) INDIRECT COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)															
			100.00%	14,093	#DIV/0!		100.00%	16,677	100.00%	29,094								
TOTAL INDIRECT COSTS																		
25.00% of Total Wages + Fringe Benefits																		
																Non-E on Budget		
																Yes		

(I) PERSONNEL DETAIL						RECONCILIATION SECTION (Remaining Funds)													
						100.00%	70,523	100.00%	3,000	100.00%	49,557	100.00%	61,460	100.00%	54,915				
TOTAL PERSONNEL COSTS																			
FRINGE BENEFITS																			
TOTAL WAGES																			
	INITIALS	TITLE OR CLASSIFICATION	Actual Benefit %	Actual Benefit \$	TOTAL WAGES														100%
1	LM	MCAH Director																	
2	OTP	Health Education Associate II																	
3	RL	Office Assistant III																	
4	NS	PSC SIDS PCG Coordinator																	
5	VAC	MCAH Coordinator																	
6																			
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Program: Maternal, Child and Adolescent Health		UNMATCHED FUNDING								NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)					
Agency: 201835 San Benito																	
SubK:				MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crty-N		MCAH Crty-E					
BUDGET LINE ITEMS		(1)		(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	(18)	(19)
ORIGINAL BUDGET		TOTAL FUNDING		%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*				
41																	
42																	
43																	
44																	
45																	
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47																	
48																	
49																	
50																	

INVOICE SUMMARY		FISCAL YEAR		INVOICE #		INVOICE PERIOD					
		2018-19		Q4		April - June					

Version 4.6 - 50 Quarterly

Program:	Maternal, Child and Adolescent Health	UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)				
Agency:	201835 San Benito													
SubK:		MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E				
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

EXPENSE CATEGORY											
(I) PERSONNEL											
(II) OPERATING EXPENSES											
(III) CAPITAL EXPENDITURES											
(IV) OTHER COSTS											
(V) INDIRECT COSTS											
TOTAL INVOICED*											

TOTAL TITLE V		→							
TOTAL SIDS		→							
TOTAL TITLE XIX		→							
TOTAL AGENCY FUNDS		→							

[50%]

[75%]

[50%]

[25%]

\$ -	Maximum Amount Payable from State and Federal resources
AS THE MCAH/PROJECT DIRECTOR, I CERTIFY THAT I HAVE SEEN AND REVIEWED THIS INVOICE FOR COMPLIANCE WITH MCAH ADMINISTRATIVE AND PROGRAM POLICIES. AS THE FISCAL AGENT FOR THIS AGENCY, I CERTIFY THAT THIS INVOICE IS BASED UPON ACTUAL COSTS AND THAT THOSE SALARIES AND WAGES FOR STAFF FUNDED IN WHOLE OR IN PART BY FEDERAL TITLE XIX FUNDS ARE BASED ENTIRELY ON TIME-STUDY DOCUMENTS COMPLETED BY PROGRAM STAFF.	
MCAH/PROJECT DIRECTOR'S SIGNATURE DATE	AGENCY FISCAL / AGENCY FISCAL AGENT'S SIGNATURE DATE

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STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT	MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E
PCA Codes	53107		53112				53118		53117
(I) PERSONNEL									
(II) OPERATING EXPENSES									
(III) CAPITAL EXPENSES									
(IV) OTHER COSTS									
(V) INDIRECT COSTS									
Totals for PCA Codes									

San Benito.6005.1.5a.201835_MCAH_5a_Budget_FY1819_041318.xlsxm

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Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito													
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crnty-N		MCAH Crnty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

(II) OPERATING EXPENSES DETAIL			RECONCILIATION SECTION (Remaining Funds)								% PERSONNEL MATCH	
TOTAL OPERATING EXPENSES			100.00%	6,655	#DIV/0!		100.00%	1,980	100.00%	8,165	#DIV/0!	Match Available
	TRAVEL											
	TRAINING											
1	Communications											
2	Equipment Maintenance/Lease											
3	Office Supplies											
4	Utilities											
5	MCAH Toll Free Line											
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(III) CAPITAL EXPENDITURE DETAIL			RECONCILIATION SECTION (Remaining Funds)					
TOTAL CAPITAL EXPENDITURES			#DIV/0!		#DIV/0!		#DIV/0!	

(IV) OTHER COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)								% PERSONNEL MATCH	
TOTAL OTHER COSTS			100.00%	10,769	#DIV/0!		100.00%	7,745	100.00%	7,761	100.00%	26,725
SUBCONTRACTS												Match Available
1	Nancy Diehl											
2												
3												
4												
5												
OTHER CHARGES												
1	Program Supplies											
2												
3												
4												
5												

Program: Agency: SubK:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
	201835 San Benito		MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crty-N		MCAH Crty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

Program: Agency: SubK:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)							
	201835 San Benito																	
			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E							
	BUDGET LINE ITEMS		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	(18)	(19)	
	ORIGINAL BUDGET		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*					
(V) INDIRECT COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)															
			100.00%	14,093	#DIV/0!		100.00%	16,677	100.00%	29,094								
TOTAL INDIRECT COSTS																		
25.00% of Total Wages + Fringe Benefits																		
																Non-E on Budget		
																Yes		

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TOTAL WAGES																			
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Program: Maternal, Child and Adolescent Health		UNMATCHED FUNDING								NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)					
Agency: 201835 San Benito																	
SubK:				MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crty-N		MCAH Crty-E					
BUDGET LINE ITEMS		(1)		(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	(18)	(19)
ORIGINAL BUDGET		TOTAL FUNDING		%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*				
41																	
42																	
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50																	

INVOICE SUMMARY				FISCAL YEAR		INVOICE #		INVOICE PERIOD					
				2018-19		Sup. 1		July 1 - June 30					

Version 4.6 - 50 Quarterly

Program: Agency: SubK:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)				
	201835 San Benito														
			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E				
	BUDGET LINE ITEMS		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET		TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

EXPENSE CATEGORY											
(I) PERSONNEL											
(II) OPERATING EXPENSES											
(III) CAPITAL EXPENDITURES											
(IV) OTHER COSTS											
(V) INDIRECT COSTS											
TOTAL INVOICED*											

TOTAL TITLE V		→							
TOTAL SIDS		→							
TOTAL TITLE XIX		→							
TOTAL AGENCY FUNDS		→							

[50%]

[50%]

[75%]

[25%]

\$ -	Maximum Amount Payable from State and Federal resources
AS THE MCAH/PROJECT DIRECTOR, I CERTIFY THAT I HAVE SEEN AND REVIEWED THIS INVOICE FOR COMPLIANCE WITH MCAH ADMINISTRATIVE AND PROGRAM POLICIES. AS THE FISCAL AGENT FOR THIS AGENCY, I CERTIFY THAT THIS INVOICE IS BASED UPON ACTUAL COSTS AND THAT THOSE SALARIES AND WAGES FOR STAFF FUNDED IN WHOLE OR IN PART BY FEDERAL TITLE XIX FUNDS ARE BASED ENTIRELY ON TIME-STUDY DOCUMENTS COMPLETED BY PROGRAM STAFF.	
MCAH/PROJECT DIRECTOR'S SIGNATURE DATE	AGENCY FISCAL / AGENCY FISCAL AGENT'S SIGNATURE DATE

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STATE USE ONLY - TOTAL STATE AND FEDERAL REIMBURSEMENT	MCAH-TV		SIDS		AGENCY FUNDS		MCAH Cnty-N		MCAH Cnty-E
PCA Codes	53107		53112				53118		53117
(I) PERSONNEL									
(II) OPERATING EXPENSES									
(III) CAPITAL EXPENSES									
(IV) OTHER COSTS									
(V) INDIRECT COSTS									
Totals for PCA Codes									

Program:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
Agency:	201835 San Benito													
SubK:			MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crnty-N		MCAH Crnty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

(II) OPERATING EXPENSES DETAIL			RECONCILIATION SECTION (Remaining Funds)								% PERSONNEL MATCH	
TOTAL OPERATING EXPENSES			100.00%	6,655	#DIV/0!		100.00%	1,980	100.00%	8,165	#DIV/0!	Match Available
	TRAVEL											
	TRAINING											
1	Communications											
2	Equipment Maintenance/Lease											
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(III) CAPITAL EXPENDITURE DETAIL			RECONCILIATION SECTION (Remaining Funds)					
TOTAL CAPITAL EXPENDITURES			#DIV/0!		#DIV/0!		#DIV/0!	

(IV) OTHER COSTS DETAIL			RECONCILIATION SECTION (Remaining Funds)								% PERSONNEL MATCH	
TOTAL OTHER COSTS			100.00%	10,769	#DIV/0!		100.00%	7,745	100.00%	7,761	100.00%	26,725
SUBCONTRACTS												Match Available
1	Nancy Diehl											
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5												

Program: Agency: SubK:	Maternal, Child and Adolescent Health		UNMATCHED FUNDING						NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)			
	201835 San Benito		MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crty-N		MCAH Crty-E			
	BUDGET LINE ITEMS	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)
	ORIGINAL BUDGET	TOTAL FUNDING	%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*		

Non-E on Budget
Yes

[illegible]

Program: Maternal, Child and Adolescent Health		UNMATCHED FUNDING								NON-ENHANCED MATCHING (50/50)		ENHANCED MATCHING (75/25)					
Agency: 201835 San Benito																	
SubK:				MCAH-TV		SIDS		AGENCY FUNDS		MCAH Crty-N		MCAH Crty-E					
BUDGET LINE ITEMS		(1)		(2)	(3)	(4)	(5)	(6)	(7)	(10)	(11)	(14)	(15)	(16)	(17)	(18)	(19)
ORIGINAL BUDGET		TOTAL FUNDING		%	TITLE V	%	SIDS	%	Agency Funds*	%	Combined Fed/Agency*	%	Combined Fed/Agency*				
41																	
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43																	
44																	
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48																	
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50																	

EXPENSE CATEGORY		TOTALS		UNMATCHED FUNDING								ON-ENHANCED MATCHING (50/50)		NON-ENHANCED (50/50)		ENHANCED (75/25)			
		%	(1)	(2)	(3)	(4)	(5)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
		Funding	TOTAL FUNDING	Remaining (3)	PCA 53107 Remaining (3)	Remaining	PCA 53112 Remaining	Remaining	PCA 0 Remaining	Remaining Agency	PCA 0 Remaining Agency	Remaining Fed/State	Remaining Fed/State	Remaining Fed/Agency	Remaining Fed/Agency	Remaining Fed/State	PCA 0 Remaining Fed/State	Remaining Fed/Agency	
(I) PERSONNEL				UNMATCHED FUNDING								ON - ENHANCED MATCHING (50/50)		NON-ENHANCED (50/50)		ENHANCED MATCHING (75/25)		ENHANCED MATCHING (75/25)	
BUDGETS	ORIGINAL		239,455	1	70,523	1	3,000	1		1	49,557	1		1	61,460	1		1	
	Difference			1		1		1		1		1		1		1		1	
				1		1		1		1		1		1		1		1	
	Difference			1		1		1		1		1		1		1		1	
				1		1		1		1		1		1		1		1	
	Difference			1		1		1		1		1		1		1		1	
				1		1		1		1		1		1		1		1	
	Difference			1		1		1		1		1		1		1		1	
	Q1							#DIV/0!				#DIV/0!				#DIV/0!			
	Q2							#DIV/0!				#DIV/0!				#DIV/0!			
	Q3							#DIV/0!				#DIV/0!				#DIV/0!			
	Q4							#DIV/0!				#DIV/0!				#DIV/0!			
	Sup. 1							#DIV/0!				#DIV/0!				#DIV/0!			
	Sup. 2							#DIV/0!				#DIV/0!				#DIV/0!			
Adjustments/Corrections																			
Total Expended Funds																			
Balance of Available Funds*		100.00%	239,455	100.00%	70,523	100.00%	3,000			100.00%	49,557			100.00%	61,460			100.00%	

(II) OPERATING EXPENSES				UNMATCHED FUNDING						EN - ENHANCED MATCHING (50/50)		NON-ENHANCED (50/50)		ENHANCED MATCHING (75/25)		ENHANC		
BUDGETS	ORIGINAL		16,800	1	6,655	1		1		1	1,980	1		1	8,165	1		1
	Difference			1		1		1		1		1		1		1		1
				1		1		1		1		1		1		1		1
	Difference			1		1		1		1		1		1		1		1
				1		1		1		1		1		1		1		1
	Difference			1		1		1		1		1		1		1		1
	Q1					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!		#DIV/0!
	Q2					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!		#DIV/0!
	Q3					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!		#DIV/0!
	Q4					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!		#DIV/0!
	Sup. 1					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!		#DIV/0!
	Sup. 2					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!		#DIV/0!
Adjustments/Corrections																		
	Total Expended Funds																	
Balance of Available Funds*		100.00%	16,800	100.00%	6,655	#DIV/0!		#DIV/0!		100.00%	1,980	#DIV/0!		100.00%	8,165	#DIV/0!		#DIV/0!

EXPENSE CATEGORY	TOTALS		UNMATCHED FUNDING								NON-ENHANCED (50/50)			
	% Funding	(1) TOTAL FUNDING	(2) % Remaining	(3) PCA 53107 Remaining (3)	(4) % Remaining	(5) PCA 53112 Remaining	(6) % Remaining	(7) PCA 0 Remaining	(8) % Remaining Agency	(9) PCA 0 Remaining Agency	(10) % Remaining Fed/State	(11) PCA 0 Remaining Fed/State	(12) % Remaining Fed/State	(13) PCA 53118 Remaining Fed/Agency
(III) CAPITAL EXPENDITURES			UNMATCHED FUNDING								EN - ENHANCED MATCHING (50/50)		NON-ENHANCED (50/50)	
BUDGETS			1		1		1		1		1		1	
	Difference		1		1		1		1		1		1	
			1		1		1		1		1		1	
	Difference		1		1		1		1		1		1	
			1		1		1		1		1		1	
	Difference		1		1		1		1		1		1	
	Q1	#DIV/0!	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
	Q2	#DIV/0!	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
	Q3	#DIV/0!	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
	Q4	#DIV/0!	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
	Sup. 1	#DIV/0!	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
	Sup. 2	#DIV/0!	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	
Adjustments/Corrections														
Total Expended Funds														
Balance of Available Funds*		#DIV/0!	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	

(IV) OTHER COSTS				UNMATCHED FUNDING								NON - ENHANCED MATCHING (50/50)		NON-ENHANCED (50/50)		ENHANCED MATCHING (75/25)		ENHANCED MATCHING (75/25)	
BUDGETS	ORIGINAL		53,000	1	10,769	1		1		1	7,745	1		1	7,761	1		1	
	Difference			1		1		1		1		1		1		1		1	
				1		1		1		1		1		1		1		1	
	Difference			1		1		1		1		1		1		1		1	
				1		1		1		1		1		1		1		1	
	Difference			1		1		1		1		1		1		1		1	
	Q1					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!			
	Q2					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!			
	Q3					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!			
	Q4					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!			
	Sup. 1					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!			
	Sup. 2					#DIV/0!		#DIV/0!				#DIV/0!				#DIV/0!			
Adjustments/Corrections																			
Total Expended Funds																			
Balance of Available Funds*		100.00%	53,000	100.00%	10,769	#DIV/0!		#DIV/0!		100.00%	7,745	#DIV/0!		100.00%	7,761	#DIV/0!		100.00%	

EXPENSE CATEGORY		TOTALS		UNMATCHED FUNDING								NON-ENHANCED (50/50)			
		% Funding	(1) TOTAL FUNDING	(2) % Remaining (3)	(3) PCA 53107 Remaining (3)	(4) % Remaining	(5) PCA 53112 Remaining	(6) % Remaining	(7) PCA 0 Remaining	(8) % Remaining Agency	(9) PCA 0 Remaining Agency	(10) Remaining Fed/State	(11) PCA 0 Remaining Fed/State	(12) % Remaining Fed/Agency	(13) PCA 53118 Remaining Fed/Agency
(V) INDIRECT COSTS				UNMATCHED FUNDING								ENHANCED MATCHING (50/50)		NON-ENHANCED (50/50)	
BUDGETS	ORIGINAL		59,864	1	14,093	1		1		1	16,677	1		1	29,094
	Difference			1		1		1		1		1		1	
				1		1		1		1		1		1	
	Difference			1		1		1		1		1		1	
				1		1		1		1		1		1	
	Difference			1		1		1		1		1		1	
				1		1		1		1		1		1	
	Difference			1		1		1		1		1		1	
	Q1					#DIV/0!		#DIV/0!				#DIV/0!			
	Q2					#DIV/0!		#DIV/0!				#DIV/0!			
	Q3					#DIV/0!		#DIV/0!				#DIV/0!			
	Q4					#DIV/0!		#DIV/0!				#DIV/0!			
	Sup. 1					#DIV/0!		#DIV/0!				#DIV/0!			
	Sup. 2					#DIV/0!		#DIV/0!				#DIV/0!			
Adjustments/Corrections															
	Total Expended Funds														
Balance of Available Funds*		100.00%	59,864	100.00%	14,093	#DIV/0!		#DIV/0!		100.00%	16,677	#DIV/0!		100.00%	29,094

CDPH Audit Section

Program: Maternal, Child and Adolescent Health
Agency: 201835 San Benito
SubK:
FY: 2018-19

ORIGINAL BUDGET

	Budgeted Funds	Remaining Funds	
		\$	%
TOTAL TITLE V	102,040	102,040	100.00%
TOTAL SIDS	3,000	3,000	100.00%
TOTAL -			
TOTAL TITLE XIX	114,470	114,470	100.00%
TOTAL AGENCY FUNDS	149,609	149,609	100.00%
TOTALS	369,119	369,119	100.00%

INVOICE	REIMBURSEMENT TOTALS
Q1	
Q2	
Q3	
Q4	
Sup. 1	
Sup. 2	
Adjust/Corr	
YTD Total	

*Balance of Available Funds includes Title V, State General Fund, Title XIX, and Agency Funds. Agency funds are not reimbursable through the MCAH Program.

**Advance payment will be recovered at the State level when the first three quarterly invoices are submitted for payment and is dependent on funding availability

[illegible]

ED (75/25)
26,725
26,725

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