



SAN BENITO COUNTY

HEALTH & HUMAN SERVICES AGENCY

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HEALTH OFFICER

JAMES A. RYDINGSWORD
AGENCY DIRECTOR

PUBLIC HEALTH SERVICES
Healthy People in Healthy Communities

August 1, 2018

To: Board of Supervisors
From: Jim Rydingsword, Agency Director

Re: Consideration to Adopt Resolution Authorizing Closure of Health Department,
and Environmental Health Offices on October 23, 2018

Background Information:

In accordance with San Benito County Code 3.01.005, the office hours and days of operation for county offices for the transaction of business shall be fixed by resolution of the Board of Supervisors. This is a request for the closure of Public Health Services and Environmental Health offices at 351 Tres Pinos Road on October 23, 2018 to conduct a public influenza vaccination clinic at the Veterans Memorial Building, 649 San Benito St. ALL Public Health division employees are necessary to successfully conduct this annual community disease prevention effort. This is a mandatory public health exercise and although the Public Health Division offices will be closed, staff will be on duty serving the public.

Telephone voice messages at both locations will provide instructions to callers that our offices will be closed. In the case of a public health emergency, callers will be directed to the county dispatcher, who will alert on-call public health response staff. Closure notices will be posted at each office location with information on the return to normal business hours on October 24, 2018. Business partners will be notified of the closure in advance in order to prepare and plan for any needs they may encounter.

Other Agency Involvement:

This is a request for a Board of Supervisors' resolution to close the offices of Public Health Services at 351 Tres Pinos Road, Suite A-202 and Environmental Services at 351 Tres Pinos Road, Suite C-1 on October 23, 2018 only to carry out essential public health services in the community off site.

**PUBLIC HEALTH
SERVICES**
351 Tres Pinos Road, Suite A-202
Hollister, CA 95023
831-637-5367

**MEDICAL THERAPY
UNIT**
761 South Street
Hollister, CA 95023
831-637-1989

**ENVIRONMENTAL
HEALTH SERVICES**
351 Tres Pinos Road, Suite C-1
Hollister, CA 95023
831-636-4035

**HEALTH EDUCATION
PROGRAMS**
351 Tres Pinos Road, Suite A-202
Hollister, CA 95023
831-637-5367