



TRAVEL APPROVAL REQUEST FORM

Please check one:

☒ Out-of-State Travel (requires Board of Supervisors approval, per GC§24058)

☐ In-State Travel

Person(s) & Department Requesting Travel	Dates	Location and Nature of Meeting
Bryan La Sota Office of Emergency Services	Sunday, October 21, 2018 - Wednesday, October 24, 2018	International Association of Emergency Managers 187 Nonroe Ave NW Grand Rapids, MI 49503

ESTIMATED COSTS:

☐ General Fund

☒ Other Fund
HSGP

☐ Project Code

Registration: \$762.00
Lodging: \$548.55
Mileage: -
Meals: \$147.50
Airfare: \$397.00
Other: -

TOTAL: \$ 1,855.05

☐ Approved

☐ Not Approved

Approved By: _____

Signature - Anthony Botelho, Chair of the Board Date: _____

Mark Your
Calendar!

OCTOBER 19-24

2018



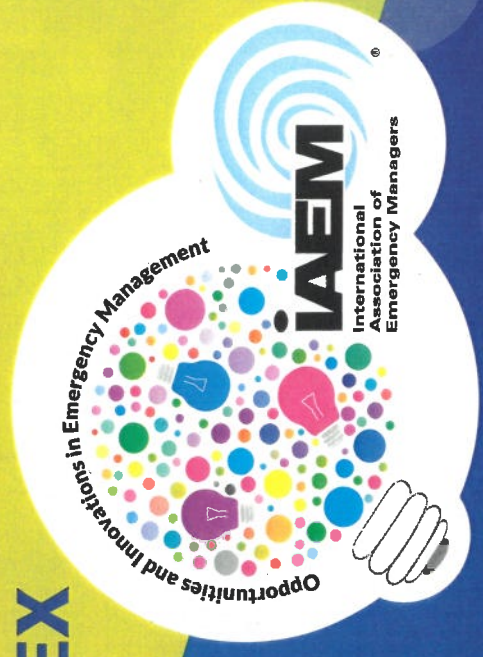
Together with



Invite you to join us
at the

GRAND RAPIDS, MICHIGAN
AMWAY GRAND PLAZA HOTEL
AND DEVOS PLACE

66th Annual IAEM Conference and EMEX



Register
Today!

www.iaemconference.info

Program

PROGRAM

DOWNLOAD IAEM BROCHURE

FRIDAY, October 19

8:00 am – 5:00 pm	Pre-Conference Training
2:00 pm – 5:00 pm	Registration

SATURDAY, October 20

7:00 am – 5:00 pm	Registration
8:00 am – 5:00 pm	Pre-Conference Training
10:00 am – 2:00 pm	IAEM Board Meeting
5:30 pm – 8:00 pm	Special Events

SUNDAY, October 21

7:00 am – 4:30 pm	Registration
8:00 am – 5:00 pm	Pre-Conference Training
4:30 pm – 5:15 pm	Pre-Welcome Party Meet & Greet
5:30 pm – 7:30 pm	Welcome Party

MONDAY, October 22

7:00 am – 6:00 pm	Registration
8:00 am – 4:30 pm	General Sessions and Breakout Sessions
12:15 pm – 1:45 pm	General Session Speaker and Awards Presentation – <i>sit down plated lunch provided</i>
5:00 pm – 6:00 pm	IAEM Regional Meetings
6:00 pm – 9:30 pm	Special Events and EMEX Opening Reception



TUESDAY, October 23

7:00 am – 5:30 pm	Registration
8:00 am – 4:00 pm	General Sessions, Spotlight Sessions, Breakout Sessions and EMvision Talks
9:30 am – 10:15 am	Morning Break in EMEX
11:45 am – 1:15 pm	Lunch in EMEX
12:15 pm – 1:00 pm	Poster Showcase Presentations
2:15 pm – 3:00 pm	Afternoon Break in EMEX
4:15 pm – 5:15 pm	Caucus/Committee/Council/Meetings
5:15 pm – 7:30 pm	Special Events and EMEX Reception

WEDNESDAY, October 24

7:15 am – 2:00 pm	Registration
8:00 am – 4:00 pm	General Sessions and Breakout Sessions
9:30 am – 10:30 am	IAEM Annual Business and Membership Meeting
10:30 am – 11:15 am	Morning Break in EMEX
12:15 pm – 1:45 pm	Lunch in EMEX
4:15 pm – 5:15 pm	Caucus/Committee Meetings
6:00 pm – 8:30 pm	IAEM-USA Presidents Banquet & CEM/AEM Awards Program

THURSDAY, October 25

8:00 am – 9:30 am	IAEM-USA Board Meeting
8:00 am – 5:00 pm	Post-Conference Training



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International Association of Emergency Managers

Oct 18, 2018 - Oct 27, 2018

Reservation Details

ACKNOWLEDGEMENT NUMBER:32L4Q7T9

**AMWAY GRAND PLAZA, CURIO COLLECTION BY HILTON**

187 Monroe NW , Grand Rapids , MI 49503 , UNITED STATES

info@amwaygrand.com

www.amwaygrand.com

CLASSIC ROOM WITH 1 KING BED**DATES:** Oct 21, 2018 - Oct 24, 2018**3** nights , **1** adult , **0** children**RATES**

USD 477.00

TAXES & FEES

USD 71.55

TOTAL ROOM PRICE

USD 548.55

ADD-ONS**SUBTOTAL**

USD 548.55

GUEST SUMMARY**BRYAN M LA SOTA**471 4th Street,
Hollister, CA, 95023
US

Blasota@cosb.us

831-207-8097

Oct 21, 2018 - Oct 24, 2018

PAYMENT INFORMATIONCredit Card
VISA

** / **

BILLING ADDRESS

Bryan M La Sota

[REDACTED]
[REDACTED]

US

831-207-8097

RATESOct 21, 2018 - USD 159.00
Oct 22, 2018 - USD 159.00
Oct 23, 2018 - USD 159.00**OTHER INFORMATION****SMOKING PREFERENCE:** No Preference**ACCESSIBLE:** No**POLICIES****ROOM POLICIES**

- Tax is not included

TAX POLICY

The total room charge presented above does not include taxes. The current room tax rate is 15% (6% state tax and 9% hospitality tax) per night and will be added to your final bill.

CANCEL POLICY

Cancellations must be made 48 hours prior to arrival in order to avoid a one night's room and tax fee.

CHILDREN POLICY

Children 17 years or younger stay free in a parent's room with existing bedding.

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Accept

 **SJC-GRR**
Sun, Oct 21

 **GRR-SJC**
Wed, Oct 24

✓ **Trip summary**

San Jose → **Grand Rapids**

Round trip · 1 passenger · Economy

Total price
from **\$397**



Track prices · Monitor the lowest price for this itinerary, and receive price alerts and travel tips by email



Google may be compensated by some of these providers



Book with Delta Basic Economy ▾
DL 1884, DL 1407, DL 1407, DL 1867

\$397

SELECT



Departing flight · Sun, Oct 21



Delta

REMOVE FLIGHT



6:30 AM · San Jose International Airport (SJC)

Travel time: 2h 43m

12:13 PM · Minneapolis-Saint Paul International Airport (MSP)

Delta · Basic Economy · Airbus A319 · DL 1884

1h 2m layover · Minneapolis (MSP)

1:15 PM · Minneapolis-Saint Paul International Airport (MSP)

Travel time: 1h 20m


3:36 PM · Gerald R. Ford International Airport (GRR)


Delta · Basic Economy · Boeing 737 · DL 1407

 Average legroom (30 in)

 Wi-Fi


 In-seat power & USB outlets

 On-demand video

 Average legroom (30 in)

 Wi-Fi

 In-seat power & USB outlets

 On-demand video



Returning flight · Wed, Oct 24



Delta

REMOVE FLIGHT



4:19 PM · Gerald R. Ford International Airport (GRR)

Travel time: 1h 35m

4:54 PM · Minneapolis-Saint Paul International Airport (MSP)

Delta · Basic Economy · Boeing 737 · DL 1407

1h 1m layover · Minneapolis (MSP)

5:55 PM · Minneapolis-Saint Paul International Airport (MSP)

Travel time: 4h 5m


8:03 PM · San Jose International Airport (SJC)

Delta · Basic Economy · Boeing 737 · DL 1867

 Average legroom (30 in)

 Wi-Fi


 In-seat power & USB outlets

 On-demand video

 Average legroom (30 in)

 Wi-Fi

 In-seat power & USB outlets

 On-demand video

Your search for 49503

USING RATES FOR KENT INCLUDING GRAND RAPIDS:

Daily Per Diem Rates:

September Lodging: \$113

September M&IE: \$59

Estimated Per Diem Total: \$545.50

Breakdown



Date	Max. Lodging	M&IE	Total
First Day (09/23/18)	\$113	\$44.25*	\$157.25
September Rate	\$113	\$59	\$172
Last Day (09/26/18)		\$44.25*	\$44.25

*The first and last calendar dates of M&IE are calculated at 75%

Additional Terms & Conditions

