



SAN BENITO COUNTY BOARD OF SUPERVISORS

Mark Medina District No. 1	Anthony Botelho District No. 2 Chair	Robert Rivas District No. 3	Jerry Muenzer District No. 4 Vice - Chair	Jaime De La Cruz District No. 5
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County Administration Building - Board of Supervisors Chambers, 481 Fourth Street, Hollister,
California

SPECIAL MEETING MINUTES May 15, 2018 9:00 AM

Mission Statement

The County Board of Supervisors will recognize the public trust it holds, will on all occasions conduct business with honesty, integrity, and respect for the individual, and will hold the organization of County government to that same standard.

The San Benito County Board of Supervisors welcomes you to this meeting and encourages your participation.

- If you wish to speak on an item contained in the agenda please complete a Speaker Card identifying the item(s) and provide it to the Clerk of the Board prior to consideration of the item.

Each individual speaker will be limited to a presentation total of (3) minutes unless otherwise permitted by the Board Chair.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairman Anthony Botelho. Those present were Supervisor's Jaime De La Cruz, Mark Medina, Robert Rivas and Jerry Muenzer, as well as County Counsel Barbara Thompson, County Administrative Officer Ray Espinosa and Clerk of the Board Janet Slibsager.

- a. Pledge of Allegiance

**Pledge of Allegiance to be led by Supervisor Jaime De La Cruz,
District #5.**

The Pledge of Allegiance was led by Supervisor Jaime De La Cruz.

- b. Acknowledge Certificate of Posting

MOTION:

Motion to acknowledge the Certificate of Posting:

Made by **Supervisor Robert Rivas** and seconded by **Vice Chair Jerry Muenzer**

5 - 0

For (5):

Against (0):

Ayes: Botelho, De La Cruz, Medina, Muenzer, Rivas

Certificate of Posting.

CLOSED SESSION

Chairman Anthony Botelho announced that the closed session will be moved to the end of the meeting.

County Counsel Barbara Thompson asked the Board to add an additional closed session item to the agenda pertaining Significant Exposure to Litigation (1) case. She mentioned that this closed session item arose after the posting of the agenda and cannot wait until the next meeting.

County Counsel read the closed session items into the record.

The Board convened into closed session at 10:36 a.m. and reported out of closed session at 12:07 p.m.

MOTION:

Motion to add additional closed session item to the agenda:

Made by **Vice Chair Jerry Muenzer** and seconded by **Supervisor Robert Rivas**

5 - 0

For (5):

Against (0):

Ayes: Botelho, De La Cruz, Medina, Muenzer, Rivas

Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Board during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) and (b), Ralph M. Brown Act.)

1. **CLOSED SESSION-CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Dania Torres-Wong, Ray Espinosa, Joe Paul Gonzalez, Melinda Casillas, Barbara Thompson, Steve Coffee

Employee Organizations:

Institutions Associations

Law Enforcement Management

Management Employees' Group

SEIU Local 521 (General Unit Employees)

SEIU Local 2015 (IHSS)

Deputy Sheriffs Association

Confidential

Confidential Management

Department Heads
Unrepresented Employees
Authority: California Government Code Section 54957.6
SBC FILE NUMBER: 235.6

No reportable action.

REGULAR AGENDA

1. **RESOURCE MANAGEMENT AGENCY - J. GUERTIN**

Accept all bids received for the River Parkway Phase I (Access Road) project, find Don Chapin Company as the lowest responsive responsible bidder, award contract to Don Chapin Company in the amount of \$1,921,209.00, approve contract and authorize the RMA Director to execute it upon receipt of all documents required in the Invitation for Bids, and authorize the RMA Director to issue change orders in an amount not to exceed \$108,560.00.

SBC FILE NUMBER: 105

Resource Management Agency Director John Guertin announced that they had some good news and was going to let Adam Goldstone present it.

Adam Goldstone provided an update in regards to the River Parkway Phase 1 (Access Road) project. He said that they were before the Board today to award the contract to Don Chapin Company the lowest bidder in the amount of \$1,921,209.00. Sunnyslope Water will be reimbursing the County for their share of the work.

Supervisor Mark Medina stated that this project is also known as the Nash Road Bypass to help San Benito High School and our kids to have a safe environment for school.

Chairman Anthony Botelho mentioned that this is a collaboration between several agencies working together. He also thanked Adam for all his work on this project.

Supervisor Robert Rivas also thanked Mr. Goldstone and agreed to what had been said about the collaboration. He said that we still have a ways to go but this is the first step. He said that this is all about student safety.

Shawn Tennenbaum, Superintendent for the High School District thanked the Board from the District for their support. He said it has been a great collaborative experience and it shows that we can work together. He said that he looks forward to what the campus is going to become.

MOTION:

Motion to approve contract with Don Chapin Company per staff recommendation:

Made by **Supervisor Robert Rivas** and seconded by **Vice Chair Jerry Muenzer**

5 - 0

For (5):

Against (0):

Ayes: Botelho, De La Cruz, Medina, Muenzer, Rivas

2. **BEHAVIORAL HEALTH DEPARTMENT - A. YAMAMOTO**

Receive PowerPoint presentation on the San Benito County New Mental

Health Facility; and receive report from Behavioral Health Director.
SBC FILE NUMBER: 810

Adam Goldstone from RMA provided a PowerPoint presentation for the new Mental Health facility. Items covered were: the Design; Modular Construction; Images Modular Buildings. Mr. Goldstone it would be about six months on the total process.

Discussion ensued by Board and Staff.

Behavioral Health Director Alan Yamamoto provided information in regards to funding and some of the questions that the Board had.

Discussion continued with Board and Staff.

Clerk/Auditor/Recorder Joe Paul Gonzalez provided additional information in regards to funding. He stated that no part of the general fund will be used for this project.

CAO Ray Espinosa provided multiple scenarios regarding the cost. He recommended to continue to move forward on this, with a report to come back at a later time.

Mr. Goldstone stated that they would have to give direction to the Architect in regards to the design for the modular.

CAO Ray Espinosa mentioned that they would put this item on the next Board agenda to take action as to what they would like to do since this item is a report only item today.

3. COUNTY ADMINISTRATION OFFICE - R. ESPINOSA

Receive presentation from OpenGov.

SBC FILE NUMBER: 119

CAO Ray Espinosa provided background information in regards to the OpenGov system pertaining to the budget that they are working on before it goes live.

Budget Officer Melinda Casillas said that the OpenGov representatives we not able to make it so she provided a brief presentation in regards to the budget and what you can find through the OpenGov program. She provided a chart; General Fund Expenditures; Actual; Salaries; Services & Supplies; Fixed Assets; Budget vs. Actual; Goal; and what they are working on with OpenGov.

Supervisor Mark Medina provided information in regards to anyone interested in a Live Webinar with OpenGov. He said it is great information but the data needs to be updated regular to ensure the figures are accurate.

Clerk/Auditor/Recorder Joe Paul Gonzalez provided information in regards to Supervisor Medina's concerns and comments.

CAO Ray Espinosa also provided additional information in regards to adding data into the system and possibly adding more personnel to add data.

Those speaking from the public were: Dan Valcazar, San Benito County Resident, he said that OpenGov looks like it is a great program, other Counties are using it, so he would continue to move forward with it.

Discussion ensued by Board and staff.

Ms. Casillas said that they would like to have OpenGov come and give a presentation at a later date.

Report only.

4. COUNTY ADMINISTRATION OFFICE - R. ESPINOSA

Receive Presentation on the status of the FY 18/19 Recommended Budget.
SBC FILE NUMBER: 865

Budget Officer Melinda Casillas provided a PowerPoint as to where they are with the budget for FY 18/19. Items covered were: FY 18/19 Recommended Budget Overview/Status; Budgets are in; Personnel Requests; Fixed Assets/One-Time Items*Exclusive of CIP & Road Projects; CBO (Community Based Organizations) Applications; Additional Requests; Continued Funding; Minor Changes; Liability Requirements; Personnel; SB1 Funding; General Fund Summary (Still a work in progress); Directions.

Discussion ensued by Board and staff.

Ms Casillas asked that the Board may want to appoint an Ad Hoc Committee for the CBO's to determine how to allocate the funds.

CAO Ray Espinosa provided additional information. He said that he believes that we do need direction from the Board.

An Ad Hoc Committee was appointed consisting of Supervisor Medina and De La Cruz. Will work with staff and come back in a month.

Supervisor Mark Medina said that we need to work on better ways to recruit and retain personnel.

Ms. Casillas said that they are working on addressing those ideas regularly.

CAO Ray Espinosa said that we are having problems just recruiting. There are many components that we need to work on and address.

Supervisor Robert Rivas mentioned that it may be a good idea to create a committee of the Board to look at what other Counties do and what is feasible for our County for current and future employees, to improve that retention rate.

Chairman Botelho said he was in support of the idea to create a committee to meet with staff and bargaining units. He said that we need to do everything we can to bring people in and retain them.

Supervisor Jaime De La Cruz agreed we need to do something to improve retaining people.

Supervisor Jerry Muenzer asked if there was a possibility of doing a new comp study.

CAO Ray Espinosa provided information. Said that we need to get the union involved.

Chairman Botelho appointed a Ad Hoc Committee consisting of Supervisor Rivas and Supervisor Medina to meet and come back within two months with an update.

Discussion ensued by Board and Staff.

Chairman Botelho said that he would like to see contingencies increased to 1 million.

Discussion ensued in regards to rainy day fund and contingency fund.

Report only.

Adjourn to the next meeting of Tuesday, May 22, 2018 at 9:00 a.m.

The Board adjourned at 12:09 p.m.

In compliance with the Americans with Disabilities Act (ADA) the Board of Supervisors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 636-4000 at least 48 hours before the meeting to enable the County to make reasonable arrangements to ensure accessibility.