CALIFORNIA MICROBUSINESS COVID-19 RELIEF GRANT PROGRAM
Grantmaking Entity - Proposed Budget Detail

Staff Implementation: Personnel Salaries + Benefits	**Estimated Cost**
total salaries + benefits	$ -
Dulce Alonso	$ 2,213.40
Gracie Rodriguez	$ 3,319.50
Jeanett Rodriguez	$ 3,319.50
Gabriel Orozco	$ 553.30
Public Information Officer (PIO)	$ 721.30
	$ -
Program Related Technology, Tools, Supplies & Materials	
example: online application platform & related IT, supplies & materials to implement the Program	$ -
Online fillable application	$ 100.00
	$ -
	$ -
	$ -
	$ -
	$ -
	$ -
	$ -
Marketing & Outreach Expenses	
example: paid print materials, marketing services	$ -
Printing Materials	$ 750.00
Printed Applications	$ 100.79
Newspaper Advertisments	$ 1,000.00
Social Media Advertisment	$ 3,000.00
	$ -
	$ -
Other/Contractual Expenses	
	$ -
	$ -
	$ -
	$ -
	$ -
	$ -
	$ -
	$ -
	$ -
Total Administrative Cost Request	**$ 15,077.8**
	Admin Cost does not exceed 20% or $300,000

Elgible Small Business Subgrants	
Estimated # of Eligible Microbusinesses Served	26
Estimated Dollar Amount of Eligible Microbusiness Subgrants	$ 65,000.00
Total Budgeted	$ 80,077.79

GUIDANCE
All costs proposed in an applicant's budget must meet the tests of allow-ability, allot-ability, and reasonableness.
Applicants must provide extensive line-item detail on all aspects of Program administrative costs required. Administrative costs must be essential to the effective implementation and performance outcomes of the program. Expenses may not include items like staff bonuses, office space, new equipment and fixtures, etc.
The State is seeking competitive proposals with platform efficiencies to reduce the cost and maximize grants awarded to eligible microbusinesses. All costs must be justified in detail
Awarded grantmaking entity may be subject to a full audit.
Additional lines may be inserted above as needed.