



DAVID SCRIBNER
DIRECTOR

State of California-Health and Human Services Agency
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
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GAVIN NEWSOM
GOVERNOR

August 30, 2021

Dear Executive Director:

The purpose of this letter is to notify you that the 2022 Community Services Block Grant (CSBG) contract is scheduled for release in mid-October 2021. The Department of Community Services and Development (CSD) is providing the attached planning allocation spreadsheet for the 2022 CSBG Program Year, along with the estimated contract amount for your agency to assist in securing the required board resolution prior to the contract start date of January 1, 2022. To access a sample Board Resolution, click on the following link to access the CSBG forms tab on CSD's Local Agencies Portal: <https://agencies.csd.ca.gov/Pages/default.aspx>

In order to execute your agency's contract(s) prior to the effective date of January 1, 2022, CSD requests that the contract packets including the program deliverables be completed and returned within 30 days for private nonprofit agencies and 45 days for public agencies, following receipt of the 2022 CSBG contract packet.

CSD is utilizing the DocuSign platform to facilitate the receipt of the 2022 CSBG contract. Please ensure that the DocuSign form CSD 489 is updated and submitted to your designated field representative for changes to your agency's contract recipient. To access the DocuSign form, please follow the link to the forms page on the Local Agencies Portal: <https://agencies.csd.ca.gov/home/CSBG/Pages/Forms.aspx#k=#s=16>

CSD looks forward to a continued productive partnership so that, together, we can effectively administer our critical programs and services designed to strengthen the economic security of vulnerable Californians.

Sincerely,

A handwritten signature in blue ink, appearing to be "DS", with a long horizontal line extending to the right.

DAVID SCRIBNER
Director

Attachments