



SAN BENITO COUNTY BOARD OF SUPERVISORS

Margie Barrios	Anthony Botelho	Robert Rivas	Jerry Muenzer	Jaime De La
District No. 1	District No. 2	District No. 3	District No. 4	Cruz
Chair		Vice - Chair		District No. 5

County Administration Building - Board of Supervisors Chambers, 481 Fourth Street, Hollister,
California

SPECIAL MEETING MINUTES April 5, 2016 6:00 PM

Mission Statement

The County Board of Supervisors will recognize the public trust it holds, will on all occasions conduct business with honesty, integrity, and respect for the individual, and will hold the organization of County government to that same standard.

The San Benito County Board of Supervisors welcomes you to this meeting and encourages your participation.

- If you wish to speak on an item contained in the agenda please complete a Speaker Card identifying the item(s) and provide it to the Clerk of the Board prior to consideration of the item.

Each individual speaker will be limited to a presentation total of (3) minutes unless otherwise permitted by the Board Chair.

CALL TO ORDER

The meeting was called to order promptly at 6PM by Board Chairman Robert Rivas.

- a. Pledge of Allegiance

Chairman Rivas asked Supervisor Munezer to lead the Pledge of Allegiance.

Supervisor Anthony Botelho - District 2

- b. Acknowledge of Certificate of Posting

Acknowledge Certificate of Posting

REGULAR AGENDA

1. **SPECIAL MEETING OF THE SAN BENITO COUNTY BOARD OF**

SUPERVISORS AND THE SAN BENITO COUNTY PLANNING COMMISSION.

RESOURCE MANAGEMENT AGENCY - B. BARNES

Discussion of implementation of San Benito County General Plan, including Goals and Policies. Discussion may include but not limited to the list of topics and/or categories listed in the attached matrix (General Plan Implementation, Housing, Land Use, Health and Safety, Economic Development, Circulation, Natural & Cultural Resources, Public Facilities & Services) as well as the San Benito County CEQA Implementing Procedures. Provide direction to staff as appropriate.

SBC FILE NUMBER: 750

Chairman Rivas asked Resource Management Agency Brent Barnes to present the agenda item on behalf of the administration.

Mr. Barnes began the meeting with a PowerPoint Presentation.

Mr. Barnes pointed out that High Speed Rail will be coming to Gilroy, CA in the near future and that it will change the fundamental nature of Northern San Benito County as there will be huge pressure to build out this area of the County.

He indicated that San Benito County is planning for the future.

Director Barnes focused the discussion on the General Plan Matrix presented in blown up form on the easels and provided to the Board of Supervisors and the Commission as part of the agenda packet.

Director Barnes provided the Commission and the Board with Red, Blue and Green dots that he asked them to place next to a priority issue on the blown up matrices in accordance with their views related to the General Plan Implementation.

Supervisor Botelho commented that it was of the utmost importance to raise affordable housing.

Supervisor Barrios indicated that timelines were essential so as to show the priority of the items about which the Board has provided staff direction in the past.

At 6:43pm the Board took public comment. The following individuals addressed the Board:

1. Kristina Chavez Wyatt

2. James Rydingsword, Director of the San Benito County Health and Human Services Department.

At 6:48, the Board Broke to place stickers on the Matrix.

At 7:02 pm, Chairman Rivas reconvened the meeting following the break to provide the Board and the Commission with time to place their colored dots on the matrix.

Chairman Rivas reviewed the prioritized items as identified by the Commission and Board members on the matrix.

The Chair indicated that a follow up presentation would be provided by staff at the second meeting in April of 2016 with tabulations regarding the matrix and a preliminary work plan.

BOS Meeting adjourned at 7:10 pm.

ADJOURNMENT

The next regularly scheduled meeting of the San Benito County Board of Supervisors is scheduled for Tuesday, April 12, 2016 at 9:00 a.m..

BOS Meeting adjourned at 7:10 pm.

NOTE: A copy of this Agenda is published, along with supportive documents, on the County's Web site on the Friday preceding each Board meeting and may be viewed at www.cosb.us/government/meetings-agendas/. All proposed agenda items with supportive documents are also available for viewing at the San Benito County Administration Building, 481 Fourth Street, Hollister, CA between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday (except holidays). This is the same packet that the Board of Supervisors reviews and discusses at each Board meeting.

As required by Gov. Code Section 54957.5 any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by some other person and distributed at the meeting it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

<i>In compliance with the Americans with Disabilities Act (ADA) the Board of Supervisors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 636-4000 at least 48 hours before the meeting to enable the County to make reasonable arrangements to ensure accessibility.</i>
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SAN BENITO COUNTY AGENDA ITEM TRANSMITTAL FORM

BOARD OF SUPERVISORS

MARGIE BARRIOS
District One
ANTHONY BOTELHO
District Two
ROBERT RIVAS
District Three
JERRY MUENZER
District Four
JAIME DE LA CRUZ
District Five

Item Number:

MEETING DATE: 4/5/2016

DEPARTMENT:

DEPT HEAD/DIRECTOR:

AGENDA ITEM PREPARER:

SBC DEPT FILE NUMBER:

SUBJECT:

Supervisor Anthony Botelho - District 2

AGENDA SECTION:

Pledge of Allegiance

BACKGROUND/SUMMARY:

BUDGETED:

SBC BUDGET LINE ITEM NUMBER:

CURRENT FY COST:

STAFF RECOMMENDATION:

ADDITIONAL PERSONNEL:



SAN BENITO COUNTY AGENDA ITEM TRANSMITTAL FORM

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Item Number:

MEETING DATE: 4/5/2016

DEPARTMENT: EMERGENCY MEDICAL SERVICES

DEPT HEAD/DIRECTOR:

AGENDA ITEM PREPARER:

SBC DEPT FILE NUMBER:

SUBJECT:

Acknowledge Certificate of Posting

AGENDA SECTION:

Acknowledge of Certificate of Posting

BACKGROUND/SUMMARY:

BUDGETED:

SBC BUDGET LINE ITEM NUMBER:

CURRENT FY COST:

STAFF RECOMMENDATION:

ADDITIONAL PERSONNEL:

ATTACHMENTS:

Description

[Certificate of Posting 04052016](#)

Upload Date

4/1/2016

Type

Backup Material

**SPECIAL MEETING
COUNTY OF SAN BENITO BOARD OF SUPERVISORS**

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54956 the agenda for the Special Meeting of April 5, 2016 at 6:00 p.m. was posted on the 1st day of April of 2016 at the following locations, freely accessible to the public:

The front entrance of the Old County Courthouse,
Monterey Street, City of Hollister, San Benito County, State
of California

and

The front entrance of the San Benito County
Administration Building, 481 Fourth Street, Hollister, CA

I, Louie Valdez, certify under penalty of perjury, that the foregoing is true and correct.

Louie Valdez

LOUIE VALDEZ, CLERK OF THE BOARD
COUNTY OF SAN BENITO



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District Five

Item Number: 1.

MEETING DATE: 4/5/2016

DEPARTMENT:

DEPT HEAD/DIRECTOR: B. Barnes

AGENDA ITEM PREPARER: L. Valdez

SBC DEPT FILE NUMBER: 750

SUBJECT:

SPECIAL MEETING OF THE SAN BENITO COUNTY BOARD OF SUPERVISORS AND THE SAN BENITO COUNTY PLANNING COMMISSION.

RESOURCE MANAGEMENT AGENCY - B. BARNES

Discussion of implementation of San Benito County General Plan, including Goals and Policies. Discussion may include but not limited to the list of topics and/or categories listed in the attached matrix (General Plan Implementation, Housing, Land Use, Health and Safety, Economic Development, Circulation, Natural & Cultural Resources, Public Facilities & Services) as well as the San Benito County CEQA Implementing Procedures. Provide direction to staff as appropriate.

SBC FILE NUMBER: 750

AGENDA SECTION:

REGULAR AGENDA

BACKGROUND/SUMMARY:

Attached are the general plan policies action-items matrix and the cover memo explaining the matrix. The matrix and cover memo are intended to facilitate thinking and conversation among the Commission and Board about relative priorities and level of effort in directing staff on Plan implementation.

This is a discussion item only.

BUDGETED:

SBC BUDGET LINE ITEM NUMBER:

CURRENT FY COST:

STAFF RECOMMENDATION:

Receive General Plan Implementation explaining the matrix. Discussion item only. Provide direction to staff, as appropriate.

ADDITIONAL PERSONNEL:

ATTACHMENTS:

Description

[Cover Memo - Staff Report GP Implementation Joint Meeting](#)
[GP Implementation Matrix Joint Meeting](#)

Upload Date

3/23/2016
3/23/2016

Type

Cover Memo
Backup Material

COUNTY OF SAN BENITO RESOURCE MANAGEMENT AGENCY

2301 Technology Parkway, Hollister, Ca. 95023



Memorandum

TO: BOARD OF SUPERVISORS & PLANNING COMMISSION
FROM: BRENT C. BARNES, AICP, RMA DIRECTOR
DATE: APRIL 5, 2016
SUBJECT: GENERAL PLAN IMPLEMENTATION

In July, 2015, the Board adopted the San Benito County 2035 General Plan update ("Plan"). The Plan includes 521 specific policies throughout its various Elements. Many of these include direction such as "facilitate development of..." or "cooperate with..." – policies that are difficult to quantify and schedule. The attached 3-page matrix lists the 93 "actionable" goals and objectives that are included in the Plan. The order of presentation on the matrix is not intended to convey any sort of ranking or priority – we simply listed them as they are so that we could fit all of the policies/tasks neatly onto three pages.

The matrix is intended as a working document and framework for thinking about priorities and relationships among the various tasks. The first column to the right of the task name is labeled "priority" and is intended to spark thinking about which task areas staff should advance first and which might wait until future years. A priority ranking of 1 would indicate urgency, while a ranking of 5 might indicate a follow-on activity of less importance. The next column is intended to depict the relative "level of effort" involved in completing the task. For example, there is a policy that requires annual review of Plan implementation, and also a policy that requires a 5-year review. The annual review could be anticipated to require a somewhat lower level of effort than the 5-year review.

The third column indicates the anticipated *lead* agency for the task. Many tasks involve partnerships and shared responsibility, but typically one agency or department is designated as the lead, with project/program management responsibilities. (For example, such responsibilities might include preparing Commission/Board updates.) Although we've filled in a suggested lead agency for most tasks, those suggestions are certainly open for discussion.

Next, there are six columns labeled "CY16", etc. These are intended to allow tentative programming of tasks over the coming six calendar years. Marking a task for completion in "year 3" of the calendar does not firmly commit the Commission/Board/Staff to that schedule, it is intended merely to help identify how various activities can work together in a natural progression. For example, under the Circulation Element, it might be beneficial to have COG complete the regional transportation model update prior to undertaking the active transportation (bike-ped) system plan. Also, some tasks that may be lower priority may also be anticipated to involve a relatively low level of effort or short turnaround times, so they might be moved forward in the calendar as "infill" activities between phases of more complex tasks.

Finally, there is a column, albeit small, for notes or comments. In some cases we have used this column to indicate that a particular activity might involve a substantial consultant effort.

General Plan Implementation DRAFT Priorities and Timelines Matrix

Project Description	Priority	Effort	Lead	CY16	CY17	CY18	CY19	CY20	CY21	
General Plan Implementation										
GP Maintenance Impact Fee		M	RMA							Econ Consult
Development Review & Streamlining Process		H	RMA							
County-City Revenue Agreement		H	CC							
Ensure Annexation Revenue Neutrality		H	RMA	X						
Annual General Plan Review		L	RMA	X	X	X	X		X	
5-Year General Plan Review		M	RMA					X		
Ordinance Consistency		M	RMA							

Housing Element

Annual Funding Availability Assessment				X	X	X	X	X	X	
Annual Housing Program Review				X	X	X	X	X	X	
Resale Controls and Rent and Income Restrictions										
Assist Construction of a Variety of Housing Types										
Zone for a Variety of Housing Types, Densities and Prices										
Review Homeless Needs, Participate in Coordinated Programs										
Provide Emergency Housing										
Remove Infrastructure Constraints for Water and Wastewater										
Annually Review Availability of Sites for Lower Income Housing				X	X	X	X	X	X	
Develop Appropriate Solutions for Farmworker Housing										
Continue Rehab of Substandard Units										
Survey Housing Conditions to Identify Substandard Units										
Assess Housing Programs to Assure Equal Opportunity										
Address Housing Needs of Special Groups										
Annually Evaluate Need for Homeless Emergency/Transitional Facilities				X	X	X	X	X	X	
Require Solar Access to be Considered for all Subdivisions										

Land Use Element

Santana Ranch Specific Plan		RMA								Complete
Fairview Corners Specific Plan		RMA								Complete
Zone Map Update		RMA	X							
San Juan Study Community Study Area Specific Plan		RMA								Consult
Bolsa Community Study Area Specific Plan		RMA								Consult
Union Community Study Area Specific Plan		RMA								Consult
Fairview Community Study Area Specific Plan		RMA								Consult
Wine/Hospitality Priority Area		RMA		X						
Wine/Hospitality Combining District		RMA		X						

General Plan Implementation DRAFT Priorities and Timelines Matrix

Project Description	Priority	Effort	Lead	CY16	CY17	CY18	CY19	CY20	CY21
Health & Safety									
Develop Multi-Hazard Mitigation Plan			OES						
Regional Catastrophic Preparedness Plan			OES						
Community Wildfire Protection Plan			OES						
Fire Protection Water Standard			OES						
GHG Reduction Strategy and Monitoring Plan			COG						
Hazardous Waste Management Plan			RMA						
Title 24 Interior Noise Performance Standards			RMA						

Economic Development Element

Economic Development Strategy Adoption
 Business Incubators
 Agriculture Diversification Study
 Sustainable Business Plan
 Commercial & Industrial Sites Database
 Economic Development Marketing Program
 Winery Special Event Regulations Update
 Tourist Hotels/Resorts Plan
 Bed & Breakfast/Botique Resorts Plan
 Events & Festivals Plan
 Recreational Venues Plan
 Signage & Wayfinding Program
 Health & Wellness Monitoring Program
 Healthy & Culturally Appropriate Foods Plan

	H	RMA	X						
	H	RMA							
		AG							
	M	RMA							
	M	RMA							GIS
		RMA							Mktg Consult
		RMA							
		RMA							
		RMA							
		CAO							
		RMA							
		RMA	X						
		HHSA							
		AG							

Circulation Element

Complete Streets Policy Adoption
 Capital Improvement Program Update
 Traffic Impact Mitigation Fee
 Regional Transportation Model Update
 LOS --> VMT Standard
 Roadway Design Standards Update
 Active Transport System Plan
 Transit Design Guidelines
 Transportation Systems Management Plan
 County Employee Transportation Incentive Program
 Truck Route System Plan & Regulations

		RMA							Complete
		RMA	X	X	X	X	X	X	
1		RMA	X						Consult
		COG	X						
		RMA		X					
		RMA		X					
		COG		X					with RMA
		COG		X					with RMA
		COG		X					with RMA
		COG			X				with RMA
		COG			X				with RMA

General Plan Implementation **DRAFT** Priorities and Timelines Matrix

Project Description	Priority	Effort	Lead	CY16	CY17	CY18	CY19	CY20	CY21
CEQA Guidelines									
Update CEQA Guidelines	1		RMA	X	X		X		X
Natural & Cultural Resources									
Habitat Conservation Plan			RMA						
Natural Community Conservation Plan			RMA						
Migration & Movement Corridors Plan			RMA						
Oak Woodland Regeneration Plan			RMA						
Biological Resources Assessment Framework			RMA						
Trails Master Plan			RMA		X				
Wetland Mitigation Plan			RMA						
Water Quality & Utilization BMPs			RMA						
Water Efficient Landscape Ordinance			RMA						
Mineral Resources Protection Plan			RMA						
Mining Reclamation Requirements			RMA						
Tres Pinos Historic District			RMA						Consult
New Idria Historic District			RMA						Consult
County Historic Register			RMA						Consult
Scenic Corridors Plan			RMA						with COG
Public Facilities & Services									
Public Facilities Master Plan			RMA		X				
Level of Service Standards			RMA	X					
Facilities & Services SWOT Analysis			RMA	X					
Public Facilities Sustainability Plan			RMA		X				
Public Facilities Master Plan			RMA		X				
Impact Fees Update(s)			RMA		X				
Wastewater Systems Standards			RMA						
Stormwater Management BPs and Regulations			RMA						
Parks & Recreation Master Plan Update			RMA	X					
Parks & Recreation Financing Plan			RMA		X				Consult
Landfill Capacity Management Plan			RMA		X				Consult
Overhead Utilities Management Plan			RMA						
Telecommunications Design Guidelines			RMA						

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SAN BENITO COUNTY AGENDA ITEM TRANSMITTAL FORM

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District Five

Item Number:

MEETING DATE: 4/5/2016

DEPARTMENT:

DEPT HEAD/DIRECTOR:

AGENDA ITEM PREPARER:

SBC DEPT FILE NUMBER:

SUBJECT:

ADJOURNMENT

The next regularly scheduled meeting of the San Benito County Board of Supervisors is scheduled for Tuesday, April 12, 2016 at 9:00 a.m..

AGENDA SECTION:

Next Meeting Date/Time

BACKGROUND/SUMMARY:

BUDGETED:

SBC BUDGET LINE ITEM NUMBER:

CURRENT FY COST:

STAFF RECOMMENDATION:

ADDITIONAL PERSONNEL: