



SAN BENITO COUNTY

HEALTH & HUMAN SERVICES AGENCY

Martin Fenstersheib, M.D., M.P.H.
HEALTH OFFICER

JAMES A. RYDINGSWORD
AGENCY DIRECTOR

PUBLIC HEALTH SERVICES
Healthy People in Healthy Communities

Date: October 4, 2016

To: Board of Supervisors
From: Jim Rydingsword, Agency Director
Re: Consideration to Adopt Resolution Authorizing Closure of Health Department,
and Environmental Health Offices on November 1, 2016

Background Information:

In accordance with San Benito County Code 3.01.005, the office hours and days of operation for county offices for the transaction of business shall be fixed by resolution of the Board of Supervisors. This is a request for closures of the Public Health Division at 439 Fourth Street, and Environmental Health offices at 1111 San Felipe Road on November 1, 2016 to conduct a public influenza vaccination clinic at Veterans Memorial Building, 649 San Benito St. ALL Public Health division employees are necessary to successfully conduct this annual community disease prevention effort. This is a mandatory health division exercise and although the Public Health Division office will be closed, staff will be on duty serving the public.

Telephone voice messages at both locations will provide instructions to callers that offices will be closed. In the case of a public health emergency, callers will be directed to the county dispatcher who will alert on-call public health response staff. Signs will be posted at each office location explaining the closure and the return to normal business hours on November 2, 2016. Business partners will be notified of the closure in advance in order to prepare and plan for any urgent needs they may encounter.

Other Agency Involvement:

This is a request for a Board of Supervisors' resolution to close the offices of Public Health Services at 439 Fourth Street and Environmental Services at 1111 San Felipe Rd., on November 1, 2016 only to carry out essential public health services in the community off site.

**PUBLIC HEALTH
SERVICES**
439 Fourth Street
Hollister, CA 95023
831-637-5367

MEDICAL THERAPY UNIT
761 South Street
Hollister, CA 95023
831-637-1989

**ENVIRONMENTAL
HEALTH SERVICES**
1111 San Felipe Road, Ste 102
Hollister, CA 95023
831-636-4035

**HEALTH EDUCATION
PROGRAMS**
439 Fourth Street
Hollister, CA 95023
831-637-5367

**EMERGENCY
MEDICAL SERVICES**
1111 San Felipe Road, Ste 102
Hollister, CA 95023
831-636-4066