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State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

August 17, 2016

TO: LOCAL LEAD AGENCY (LLA) PROJECT DIRECTORS
TOBACCO CONTROL EDUCATION PROGRAMS

FROM: FINANCIAL AND BUSINESS OPERATIONS SECTION
CALIFORNIA TOBACCO CONTROL PROGRAM (CTCP)

SUBJECT: PROGRAM LETTER 16-01
LLA ALLOCATION AGREEMENT
FUNDING PERIOD: JULY 1, 2016 THROUGH JUNE 30, 2017

Purpose Release the *Acceptance of Allocation Agreement* for Fiscal Year (FY) 2016-2017

Effective Date Immediately

Inclusions

1. *Acceptance of Allocation Agreement*
Funding Period: July 1, 2016 through June 30, 2017
2. Updated LLA Allocation Table for FYs 2013-2017 (Dated June 15, 2016)

Required Action

1. Please print, sign, and date the *Acceptance of Allocation Agreement* for FY 2016-2017. The signature, on the *Acceptance of Allocation Agreement*, **must** match the official Agency Signatory identified in CTCP's Online Tobacco Information System (OTIS).
2. Return the *Acceptance of Allocation Agreement* for FY 2016-2017, bearing an original signature, to your assigned CTCP Procurement Manager (PM) at the following address:

USPS Mailing Address:

Attention: "Name of assigned CTCP PM"
California Department of Public Health
CDIC/California Tobacco Control Program
MS 7206
P. O. Box 997377
Sacramento, CA 95899-7377



Why The Agreement Is Needed

Signing the *Acceptance of Allocation Agreement* serves as acceptance of the allocation for FY 2016-2017 and acknowledges the conditions attached to the funds. The California Department of Public Health (CDPH) does not require a Board of Supervisors Resolution for allocation agreements.

Please be advised, Prospective Payment Invoices (PPIs) cannot be processed for payment until CTCP receives the *Acceptance of Allocation Agreement* for FY 2016-2017, from your city/county, bearing the original signature of the official Agency Signatory identified in OTIS.

Budget Information

The amount identified on the *Acceptance of Allocation Agreement* for FY 2016-2017 is based on the updated LLA Allocation Table for the FY 2013-2017 plan period.

Additional Information

During the plan period, LLA Project Directors will receive feedback from CTCP's:

- PMs who analyze spending patterns.
- Program Consultants (PCs) who monitor the progress reports and associated percent deliverables to ensure adequate progress is being made toward completion of the Comprehensive Tobacco Control Plan for FYs 2013-2017.

If it appears LLAs are not spending the allocations according to the negotiated budget/budget justification in a timely manner and/or are not making sufficient progress on plan activities, CTCP may withhold future PPIs.

The Comprehensive Tobacco Control Plan for FYs 2013-2017 and the Allocation Agreement will end on June 30, 2017. Any remaining balances must be returned to the CDPH Cigarette and Tobacco Surtax Fund.

Contact Person For Further Information

If you have any questions; please contact your assigned CTCP PM.

cc: Fiscal Officers
Health Officers
CHEAC Members
Michelle Gibbons
Leah Northrop

ACCEPTANCE OF ALLOCATION AGREEMENT

County of San Benito

Agreement Number: CTCP-13-35

Agreement Amount: \$150,000

FUNDING PERIOD: July 1, 2016 through June 30, 2017

I certify that this Tobacco Control Program will comply with all applicable policies, procedures, and legal requirements as described in the Comprehensive Tobacco Control Plan Guidelines including: the Allocation Agreement Terms; Local Lead Agency Administrative and Policy Manual; and, any statutes, program letters, and other conditions stipulated by the California Tobacco Control Program.

Authorized Signature

Date

Printed Name and Title

**California Tobacco Control Program
Local Lead Agency Allocation Table
LLA Allocation Funding for
FY's 13/14 (Bridge), 14/15, 15/16, and 16/17**

LOCAL LEAD AGENCY	AGREEMENT NUMBER	\$12,001,000 FY 13/14 ALLOCATION Budget Act	\$11,062,000 FY 14/15 ALLOCATION Budget Act	\$11,500,000 FY 15/16 ALLOCATION Budget Act	\$10,617,717 FY 16/17 ALLOCATION Projected	\$2,300,283 FY 16/17 ALLOCATION adjustment +/-	\$12,918,000 FY 16/17 ALLOCATION Budget Act	TOTAL CONTRACT
Alameda	CTCP-13-01	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Berkeley	CTCP-13-01A	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Alpine	CTCP-13-02	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Amador	CTCP-13-03	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Butte	CTCP-13-04	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Cataveras	CTCP-13-05	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Colusa	CTCP-13-06	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Contra Costa	CTCP-13-07	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Del Norte	CTCP-13-08	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
El Dorado	CTCP-13-09	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Fresno	CTCP-13-10	\$150,000	\$150,000	\$150,000	\$150,000	\$34,674	\$184,674	\$934,674
Glenn	CTCP-13-11	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Humboldt	CTCP-13-12	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Imperial	CTCP-13-13	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Inyo	CTCP-13-14	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Kern	CTCP-13-15	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Kings	CTCP-13-16	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Lake	CTCP-13-17	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Lassen	CTCP-13-18	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Los Angeles	CTCP-13-19	\$2,208,653	\$1,678,664	\$1,841,654	\$1,381,875	\$1,330,520	\$2,712,395	\$8,542,396
Pasadena	CTCP-13-19B	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Long Beach	CTCP-13-19A	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Madera	CTCP-13-20	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Marin	CTCP-13-21	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Mariposa	CTCP-13-22	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Mendocino	CTCP-13-23	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Merced (CHC)	CTCP-13-24/ 13-10008	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Modoc	CTCP-13-25	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Mono	CTCP-13-26	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Monterey	CTCP-13-27	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Napa	CTCP-13-28	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Nevada	CTCP-13-29	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Orange	CTCP-13-30	\$294,374	\$232,088	\$262,935	\$197,276	\$150,064	\$353,340	\$1,142,737
Placer	CTCP-13-31	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Plumas	CTCP-13-32	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Riverside	CTCP-13-33	\$182,347	\$150,000	\$150,000	\$150,000	\$68,872	\$218,872	\$701,219
Sacramento	CTCP-13-34	\$188,614	\$150,000	\$150,000	\$150,000	\$76,395	\$226,395	\$715,009
San Benito	CTCP-13-35	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
San Bernardino (CHC)	CTCP-13-36/ 14-10406	\$217,516	\$150,000	\$194,313	\$150,000	\$111,123	\$261,123	\$822,982
San Diego	CTCP-13-37	\$343,581	\$270,884	\$306,887	\$230,253	\$102,151	\$412,404	\$1,333,756
San Francisco	CTCP-13-38	\$308,788	\$243,452	\$275,810	\$206,936	\$103,705	\$370,641	\$1,198,691
San Joaquin	CTCP-13-39	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
San Luis Obispo	CTCP-13-40	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
San Mateo	CTCP-13-41	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Santa Barbara	CTCP-13-42	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Santa Clara	CTCP-13-43	\$300,492	\$236,812	\$268,401	\$201,377	\$158,307	\$360,684	\$1,165,488
Santa Cruz	CTCP-13-44	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Shasta	CTCP-13-45	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Sierra	CTCP-13-46	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Siskiyou	CTCP-13-47	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Solano	CTCP-13-48	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Sonoma	CTCP-13-49	\$155,575	\$150,000	\$150,000	\$150,000	\$17,472	\$167,472	\$623,047
Stanislaus	CTCP-13-50	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Sutter	CTCP-13-51	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Tehama	CTCP-13-52	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Trinity	CTCP-13-53	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Tulare	CTCP-13-54	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Tuolumne	CTCP-13-55	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Ventura	CTCP-13-56	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Yolo	CTCP-13-57	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
Yuba	CTCP-13-58	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$150,000	\$600,000
TOTALS		\$12,001,000	\$11,062,000	\$11,500,000	\$10,617,717	\$2,300,283	\$12,918,000	\$47,481,000