AGENDA ITEM TRANSMITTAL	AGENDA TIME	AGENDA TIME ESTIMATES		DATE/TIME RECEIVED	
TO: BOARD OF SUPERVISORS	5 Minutes		105	12/1/99 20.	
FROM: Leland Collins, CAO		CONTACT FOR INFORMATION Name: Lee @ .4000		NUMBER OF CERTIFIED	
	Phone No.:	. 1000		COPIES REQUIRED:	
MEETING DATE (1) SUBJECT					
DEC 7 1999 Consider Resolution Establishing Public Works Administrator					
(2) BACKGROUND INFORMATION:	77.00 AUT	30			
The Board will consider a p trator, overseeing a restru				Public Works Adminis-	
(3) SUPPORTIVE DOCUMENTS RELATIVE TO THIS ITEM		(4) PREVIOUS RELEVANT BOARD ACTIONS ON THIS SPECIFIC ITEM			
See Resolution, Attached.		None speci	fic to this	item.	
(5) FUNDING SOURCE (S) (6) CURRENT YEAR	RCOST	(7) ANNUAL COST		BUDGETED TYES NO	
To be determined TBA		ТВА		(III)	
(9) WILL PROPOSAL REQUIRE ADDITIONAL PERSONNEL? XI YES ON IF YES, STATE NUMBER 1.0 PERMANENT LIMITED TERM					
(10) RECOMMENDED ACTION (Offset by reduction of 1.0 PW Director)					
MOTION: Move to adopt Resolution Number 99, reorganizing the Department of Public Works and establishing the position of Public Works Administrator.  Direct the CAO/Personnel Director to prepare a proposed Class Specification and salary range for the position of Public Works Administrator, for considering at the Board's meeting of December 21 1999.  Letand Collins, CAO Dec 1 1999  SIGNATURE OF AGENCY OF DEPARTMENT AUTHORIZED REPRESENTATIVE DATE					
(11) ADMINISTRATIVE REVIEW					
*					
(CLERK'S USE ONLY)					
□ APPROVED □ DENIED □ ACKNOWLEDGED □ ACCEPTED □ SET PUBLIC HEARING □ APPOINTED		TED .UTION NO		DIRECTION TO CONTINUED TO OTHER	
BY CLERK OF THE BOARD)	fice				

WHITE (BOARD) GOLD (ORIGINATING DEPT.) GREEN (AUDITOR) YELLOW (HOLDING COPY)

## BEFORE THE BOARD OF SUPERVISORS, COUNTY OF SAN BENITO

1 2 Resolution No. 99-11/ A RESOLUTION ESTABLISHING THE DEPARTMENT HEAD POSITION OF PUBLIC WORKS ADMINISTRATOR ) 3 WHEREAS, the board of supervisors established the position of Public Works 5 Director, a position which consolidated the County Road Commissioner, the County Surveyor and the County Engineer; 7 WHEREAS, the board of supervisors reorganized the Public Works Department and desires to further reorganize the department in order to increase efficiency and 8 improve the delivery of services; 9 WHEREAS, the board desires to abolish the office of the road commissioner by 10 transferring all of the duties of the road commissioner to a director of transportation as authorized by Streets and Highways Code section 2006.1; 11 12 NOW, THEREFORE, BE IT RESOLVED THAT the San Benito County Board of Supervisors orders the following: 13 The office of director of transportation is created. 1. 14 15 2. Pursuant to Streets & Highways Code section 2006.1, the office of road commissioner is abolished and all of the duties of road commissioner are 16 transferred to the director of transportation. 17 The department of Public Works shall consist of the following four 3. 18 divisions: 19 Road Division a. 20 Building Maintenance and Parks Division (which may be combined b. 21 with the Road Division at the discretion of the Department Head. 22 County Surveyor/Engineering Division C. 23 d. Transportation Services Division. 24 4. The Department of Public Works shall be administered by a Public Works 25

Administrator, which position shall be the department head position and

which position shall include the office of director of transportation as such

Page 1

is defined in the Streets and Highways Code.

26

27

28

1	5.	All civil engineering functions required to be performed by the county			
2		road commissioner shall be performed under the authority and general supervision of the Public Works Administrator and any person appointed			
3		county surveyor shall act under the authority and general supervision of the Public Works Administrator.			
4					
5	PASSED AND ADOPTED by the Board of Supervisors of the County of San Benito, State of California, at the regular meeting of said board held on the <u>7</u> day of <u>December</u> , 1999, by the following vote:				
6					
7	AYES:	SUPERVISORS: Plans, Cruz, Bowling, Rodrigues & Snagliotti			
8	NOES: ABSTAIN:	SOI ERVISORS.			
9	ABSENT:	SUPERVISORS: Marke			
10					
11		By:			
12		San Benito County Board of Supervisors			
13					
14	ATTEST:	APPROVED AS TO LEGAL FORM:			
15		AR A1 - 12/2/09			
16	JOHN R. HC	DDGES STEVEN R. SANDERS Date			
17	CLERK OF T				
18	. 0				
19	By: Deputy C	lerk of the Board			
20	· ~ yr ~ y				
21					
22					
23					
24					