

AGENDA ITEM TRANSMITTAL

TO: **BOARD OF SUPERVISORS**
FROM: **Leland Collins, CAO**

AGENDA TIME ESTIMATES

5 Minutes

LEAVE BLANK

105

DATE/TIME RECEIVED

12/1/99 XL

CONTACT FOR INFORMATION

Name: Lee @ .4000

Phone No.:

NUMBER OF CERTIFIED

COPIES REQUIRED: _____

MEETING DATE

DEC 7 1999

(1) SUBJECT

Consider Resolution Establishing Public Works Administrator

(2) BACKGROUND INFORMATION:

The Board will consider a proposal to establish a position of Public Works Administrator, overseeing a restructured Public Works Department.

(3) SUPPORTIVE DOCUMENTS RELATIVE TO THIS ITEM

See Resolution, Attached.

(4) PREVIOUS RELEVANT BOARD ACTIONS ON THIS SPECIFIC ITEM

None specific to this item.

(5) FUNDING SOURCE(S)

To be determined

(6) CURRENT YEAR COST

TBA

(7) ANNUAL COST

TBA

(8) BUDGETED ☐ YES ☐ NO(9) WILL PROPOSAL REQUIRE ADDITIONAL PERSONNEL? ☒ YES ☐ NO IF YES, STATE NUMBER 1.0 PERMANENT _____ LIMITED TERM

(Offset by reduction of 1.0 PW Director)

(10) RECOMMENDED ACTION

MOTION: Move to adopt Resolution Number 99-_____, reorganizing the Department of Public Works and establishing the position of Public Works Administrator. Direct the CAO/Personnel Director to prepare a proposed Class Specification and salary range for the position of Public Works Administrator, for consideration at the Board's meeting of December 21 1999.

Leland Collins, CAO
SIGNATURE OF AGENCY OR DEPARTMENT AUTHORIZED REPRESENTATIVE

Dec 1 1999

DATE

(11) ADMINISTRATIVE REVIEW

(CLERK'S USE ONLY)

☐ APPROVED☐ ACKNOWLEDGED☐ SET PUBLIC HEARING☐ DENIED☐ ACCEPTED☐ APPOINTED☒ ADOPTED☒ RESOLUTION NO. 99-111☐ ORDINANCE NO. _____☐ DIRECTION TO _____☐ CONTINUED TO _____☐ OTHER _____

BY:

(DEPUTY CLERK OF THE BOARD)

DATE:

12/7/99

WHITE (BOARD)

GOLD (ORIGINATING DEPT.)

GREEN (AUDITOR)

YELLOW (HOLDING COPY)

- 1 5. All civil engineering functions required to be performed by the county
2 road commissioner shall be performed under the authority and general
3 supervision of the Public Works Administrator and any person appointed
4 county surveyor shall act under the authority and general supervision of
5 the Public Works Administrator.

6 PASSED AND ADOPTED by the Board of Supervisors of the County of San
7 Benito, State of California, at the regular meeting of said board held on the 7th day of
8 December, 1999, by the following vote:


9 AYES: SUPERVISORS: *Plaza, Cruz, Bowling, Rodriguez & Scagliotti*
10 NOES: SUPERVISORS: *none*
11 ABSTAIN: SUPERVISORS: *none*
12 ABSENT: SUPERVISORS: *none*

13 By: 
14 RICHARD V. SCAGLIOTTI, Chair
15 San Benito County Board of Supervisors

16 ATTEST:

APPROVED AS TO LEGAL FORM:

17 John R. Hodges
18 JOHN R. HODGES
19 CLERK OF THE BOARD

20 
21 STEVEN R. SANDERS
22 COUNTY COUNSEL

23 12/2/99
24 Date

25 By: 
26 Deputy Clerk of the Board