

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE SAN BENITO COUNTY BOARD OF SUPERVISORS  
REGARDING COMPENSATION AND BENEFITS FOR APPOINTED  
DEPARTMENT HEADS**

**WHEREAS**, the County of San Benito's Appointed Department Heads are not represented by any employee organization or bargaining group under the Meyers-Milias Brown Act; and,

**WHEREAS**, the San Benito County Board of Supervisors is desirous of providing the employees in these job classes with equitable compensation and benefits with regard to other county employees.

**THEREFORE, BE IT RESOLVED**, the San Benito County Board of Supervisors approves those compensation and benefit adjustments to all appointed department heads in County service as outlined in Attachment "A."

**PASSED AND ADOPTED** by the Board of Supervisors of the County of San Benito, State of California, at the meeting of said Board on this 9th day of August 2016 by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

COUNTY OF SAN BENITO

By \_\_\_\_\_  
Robert Rivas  
Chair, Board of Supervisors

ATTEST:  
Louie Valdez  
Clerk of the Board

APPROVED AS TO LEGAL FORM:  
San Benito County Counsel's Office

By: \_\_\_\_\_

\_\_\_\_\_  
Barbara Thompson  
Assistant County Counsel

**Attachment “A”**

**The previously approved salary and benefits for appointed department heads is modified as set forth below.**

1. Retroactive and effective the first full pay period following July 1, 2016–October 1, 2016, all bargaining unit employees shall receive a two percent (2%) salary increase.
2. Effective as soon as administratively possible, employees shall complete timesheets electronically. The County will provide employees with a tutorial on the new timesheet electronic submission prior to its implementation.
3. Effective as soon as administratively possible, all employees in the County will receive payroll checks through an electronic direct deposit system or will receive payroll checks on a preloaded bank card.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE SAN BENITO COUNTY BOARD OF SUPERVISORS  
REGARDING COMPENSATION AND BENEFITS FOR UNREPRESENTED EMPLOYEE  
GROUPS**

**WHEREAS**, THE Appointed Department Heads, Confidential Management, Confidential Employees and other identified unrepresented classes are defined as those classifications found in Attachment "A"; and,

**WHEREAS**, the Employee job classes listed in Attachment "A" are not represented by any employee organization or bargaining group under the Meyers-Milias Brown Act; and,

**WHEREAS**, the San Benito County Board of Supervisors is desirous of providing these employees with equitable compensation and benefits with regard to other county employees; and,

**THEREFORE, BE IT RESOLVED**, the San Benito County Board of Supervisors approves those compensation and benefit adjustments to the identified classifications as outlined in Attachment "B".

**PASSED AND ADOPTED** by the Board of Supervisors of the County of San Benito, State of California, at the meeting of said Board on this 9th day of August, 2016 by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

COUNTY OF SAN BENITO

By \_\_\_\_\_  
Robert Rivas  
Chair, Board of Supervisors

ATTEST:  
Louie Valdez  
Clerk of the Board

APPROVED AS TO LEGAL FORM:  
San Benito County Counsel's Office

By: \_\_\_\_\_

\_\_\_\_\_  
Barbara Thompson  
Assistant County Counsel

## **ATTACHMENT "A"**

### **Appointed Department Head Classifications**

Agricultural Commissioner/Sealer of Weights and Measures  
Assistant County Administrative Officer  
Chief Probation Officer  
County Administrative Officer  
County Counsel  
County Librarian  
Director of Behavioral Health  
Director of Health and Human Services Agency  
Resource Management Agency Director  
Director of Integrated Waste Management (Inactive)  
Director of Planning and Building (Inactive)  
Public Works Administrator (Inactive)

### **Confidential Management Classifications**

Accountant III (Auditor)  
Auditor Accountant III  
Assistant County Counsel  
Clerk of the Board  
Deputy County Counsel I/II/III  
Desktop Server Administrator  
Human Resources Analyst  
Information Technology Manager  
Information Technology Supervisor  
Management Analyst I/II/III  
Server Network Administrator

### **Confidential Classifications**

Accounting Clerical Supervisor (Auditor)  
Assistant Clerk of the Board  
Executive Secretary (CAO or County Counsel)  
Executive Secretary/County Safety Program Coordinator  
Human Resources Assistant I/II  
Human Resources Technician  
Information Systems Technical Support Technician I/II/III  
Legal Secretary (County Counsel)  
Payroll Technician  
Secretary I/II (County Counsel)

### **Unrepresented Classifications**

Public Health Officer  
Deputy Sheriff Trainee

**Attachment “B”**

**The previously approved salary and benefits for unrepresented employees is modified as set forth below.**

2. Retroactive and effective the first full pay period following July 1, 2016–October 1, 2016, all bargaining unit employees shall receive a two percent (2%) salary increase.
2. Effective as soon as administratively possible, employees shall complete timesheets electronically. The County will provide employees with a tutorial on the new timesheet electronic submission prior to its implementation.
4. Effective as soon as administratively possible, all employees in the County will receive payroll checks through an electronic direct deposit system or will receive payroll checks on a preloaded bank card.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE SAN BENITO COUNTY BOARD OF SUPERVISORS  
REGARDING COMPENSATION AND BENEFITS FOR  
ELECTED DEPARTMENT HEADS**

**WHEREAS**, the County of San Benito's Elected Department Heads are not represented by any employee organization or bargaining group under the Meyers-Milias Brown Act; and,

**WHEREAS**, the San Benito County Board of Supervisors is desirous of providing the employees in these job classes with appropriate and equitable compensation and benefits with regard to other county employees; and,

**THEREFORE, BE IT RESOLVED**, the San Benito County Board of Supervisors approves those compensation and benefit adjustments to all Elected Department Heads in County service as outlined in Attachment "A."

**NOW THEREFORE, BE IT RESOLVED**, that the benefits stated herein shall apply to future Department heads elected to office in the future.

**PASSED AND ADOPTED** by the Board of Supervisors of the County of San Benito, State of California, at the meeting of said Board on this 9th day of August 2016, by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

By \_\_\_\_\_  
Robert Rivas  
Chair, Board of Supervisors

ATTEST:  
Louie Valdez  
Clerk of the Board

APPROVED AS TO LEGAL FORM:  
San Benito County Counsel's Office

By: \_\_\_\_\_

\_\_\_\_\_  
Barbara Thompson Assistant County Counsel

**Attachment "A"**

**The previously approved salary and benefits for elected department heads is modified as set forth below.**

3. Retroactive and effective the first full pay period following July 1, 2016–October 1, 2016, all bargaining unit employees shall receive a two percent (2%) salary increase.
2. Effective as soon as administratively possible, employees shall complete timesheets electronically. The County will provide employees with a tutorial on the new timesheet electronic submission prior to its implementation.
5. Effective as soon as administratively possible, all employees in the County will receive payroll checks through an electronic direct deposit system or will receive payroll checks on a preloaded bank card.